

As per List  
All Empanelled Vendor with us

CGB/CO/Infra/18/2026-27  
Date – 20/04/2026

Dear Sir/ Madam,

**Invitation of Annual Rate Contract Proposal for Supply and Installation of  
Packet Note Counting Machine/ Loose Note Counting Machine/Note Sorting  
Machine/Uv Lamp**

We invite Limited tender enquiry (LTE) from vendors empaneled with us for supply, installation, commissioning and maintenance of Packet Note Counting Machine/ Loose Note Counting Machine/Note Sorting Machine/Uv Lamp in the branches/offices situated all over Chhattisgarh, terms & conditions (Annexure-II), Specification and requirement of Packet Note Counting Machine/ Loose Note Counting Machine/Note Sorting Machine/Uv Lamp is as per Annexure- III & V. The Proposals/Bids shall be placed in sealed envelopes super scribed as:

**“Annual Rate Contract Proposal for Supply and Installation of Packet Note Counting Machine/ Loose Note Counting Machine/Note Sorting Machine/Uv Lamp\_for CHHATTISGARH GRAMIN BANK” (Private & Confidential)**

Should be submitted to the

**General Manager,  
Chhattisgarh Gramin Bank  
Corporate Office  
Plot NO. 47, Sector -24, Atal Nagar,  
Nava Raipur (C.G) 492018**

No Pre-Bid meeting will be conducted, however if any vendor having any query they can email their query to [infra.ho@cgb.bank.in](mailto:infra.ho@cgb.bank.in).

Please arrange to submit your best offer with complete Details/Brochure by **28/04/2026 by 3:00 pm sharp**. Received quotations will be opened at **1:00 pm on 30/04/2026**.

Yours Faithfully

**Chief Manager (Infra)**



**Annexure-I**

To,

**General Manager,**  
Chhattisgarh Gramin Bank  
Corporate Office  
Plot NO. 47, Sector -24, Atal Nagar,  
**Nava Raipur (C.G) 492018**

Sir,

**Quotation for Supply of Packet Note Counting Machine/ Loose Note Counting Machine/Note Sorting Machine/Uv Lamp**

With reference to your letter CGB/CO/Infra/18/2026-27 Dated -20/04/2026,

We submit necessary information herewith

1. Name & address of the Company:

(With direct phone numbers)

2. Name of Head/Chief of the company:

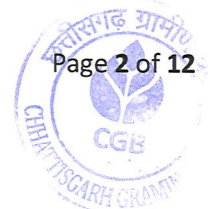
3. Email Address:

4. Income Tax PAN

5. GSTIN -

**DECLARATION**

1. I/We hereby declare that the terms and conditions of the offer stated herein and as may be modified/mutually agreed upon are acceptable and binding to me/us.
2. We assure to comply with specification. Parts will be original, no duplicate or old/used parts will be supplied.
3. We undertake to give a service commitment along with availability of spare parts for at least five years.
4. We undertake that Loose/Packet Note Counting Machine will be installed at respective sites/branches. Proper service/support center(s) will be provided by our qualified service



- engineers and wherever found necessary service/support will be set-up in close proximity to the branches.
5. In view of the critically at any time Loose/Packet Note Counting Machine will be kept by vendor in efficient running condition. Immediate replacement of defective parts will be done with a view to ensuring at least 98% uptime of Machines.
  6. Quarterly preventive maintenance (PM) will be carried out during the currency of two year warranty and three years maintenance contract and vendor shall have to check and service the machine during the PM. Branch-wise report of such PM will be sent quarterly to Regional Offices of CGB.
  7. Complaints of repairing / fault will be resolved within 48 hours of receipt from branches/offices. This lead time for making the faulty machine operational will include travel time of service personnel.
  8. I/We agree that I/We have no objection if enquiries are made about the work listed by me/us here in above and/or in the accompanying sheets.

For, -----

(Signature of authorized Signatory)

Name –

Designation –

Place –

Date

Company Stamp

Mobile No –

Email

List of Documents Attached –

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. Service Center Details (existing)



**GENERAL TERMS AND CONDITIONS**

1. No tenders shall be accepted after the stipulated date and time. Bank reserves the right to accept or reject the entire quotation, without assigning any reason thereof at any stage.
2. Necessary documents should be attached with offer.
3. Validity: Rates quoted shall be valid up to 6 months. The Bank, however, reserves the right to call for fresh quotations at any time during the period if considered necessary.
4. Requirement shown in Annexure-IV is indicative and may vary as discretion of CGB.
5. The "Financial Bid" should contain competitive prices of one Loose/Packet Note Counting Machine with required accessories in Annexure-II.
6. Prices to be quoted must be inclusive of all expenses TWO years onsite warranty support, onsite installation including transportation to respective locations.  
  
Prices shall be exclusive of GST. Please indicate the GST rate separately and it may be payable / applicable as per Govt norms.
7. Order will be placed in phased manner. Delivery of Loose/Packet Note Counting Machine & installation thereof will be made at our different location of branches/offices as suggested by CGB. Delivery shall be made within four weeks from date of purchase order. Any delay will be penalized @1% of the order value per week of delay or part thereof. Amount of penalty so calculated will be deducted at the time of making initial payment.
8. Product Brochures and technical literature should invariably be attached with technical bid.
9. The rates quoted once will be treated as final. No alteration either in rates or in term & conditions will be entertained.
10. The successful bidder(s) to whom the work is awarded will be under direct liaison of the representative of CGB, CO, Raipur and has to follow his instructions from time to time.
11. In case of any dispute, decision of CGB authority shall be final and abiding to the vendor.
12. Bank reserves the right to accept the offer of only one vendor in full or more than one vendor in part or reject any or all quotations, without assigning any reason therefore and irrespective of L1 criteria, at any stage
13. The bidder(s) will not be permitted to assign or give sub contract of the work awarded to him without prior permission from CGB authority. The decision of CGB authorities in this regard shall be final and binding to the vendors/bidders.



14. The vendor(s) must meet necessary statutory and legal compliances. CGB will not be responsible for any legal action arising out of non-compliance to statutory & other similar legal compliances.

15. No attempt shall be made by the vendor(s) or their staff deputed at CGB to unlawfully reveal, misuse or encroach upon the intellectual or private data/information to which they have access.

16. Any loss or damage caused to the CGB property by the personnel deputed by the vendor will be recovered from payment of bill to the vendor and the decision of CGB authority in this matter will be treated as final and abiding to the vendor.

17. Bank may change the procurement process in case through GEM. The Bank reserves the right to procure the goods through GEM portal as per Government of India procurement guidelines. The empaneled vendor/Bidders shall have no objection to procurement being carried out through GEM portal participation in this tender shall be deemed as acceptance of this condition

#### **18. Payment Terms:**

- a) No Advance Payment will be made for any Purchase Order released.
- b) After satisfactory installation of Machines at respective sites 90% of Invoice amount will be paid. Rest 10% will be paid on expiry of Warranty period i.e. 2 years
- c) No payment, however, will become due in case of any short supply of equipment, delay in carrying out onsite installation.
- d) The necessary TDS will be made as per Central Government norms.
- e) In case of failure on the part of the vendors to provide warranty / sustain repair or maintenance work to the satisfaction of the Branch/Office, CGB authority reserves the right to forfeit 10% deposit amount kept as security deposit and any of the dues due to the vendor, terminate the contract with immediate effect and will be at liberty to get the work executed through a separate vendor at the risk and cost of the defaulting vendor.
- f) Bills/Invoices should be detailed/annexed product serial number branch-wise separately mentioning GST separately, although prices to be quoted inclusive of all taxes with breakup.
- g) Damage during supply/shipment will not be accepted and payment will not be released. Supplier must replace the damage goods within 15 days.



## 19. SERVICE SUPPORT INFRASTRUCTURE:

a) The vendor should guarantee continued service in the form of Warranty for a period of at least 24 Months. The following matrix of SLA needs to be adhered with financial penalties.

| Sl. No. | Description                                     | Response<br>(during office hours) | Penalty                        |
|---------|-------------------------------------------------|-----------------------------------|--------------------------------|
| 1       | Call response and ticket number generation      | 30 minutes                        |                                |
| 2       | Call resolution time including Part replacement | 0-48 hours<br>Above 48 hours      | No penalty<br>Rs. 200/-per day |

b) The penalty amount will be subject to a maximum of 15% of the order value for the period of warranty.

c) Guaranteed uptime of 98% and availability of services/support shall be ensured by vendor.

d) Vendor will have to give an undertaking that a proper service/support center will be set-up in close proximity to our branches

e) The Vendors have more local Service Centre at CG state with adequate Inventory of Spares will be preferred.

f) Complaints of repairing/fault will have to be solved within 48 hours of receipt. This lead-time for making the faulty system operational will include travel time of service personnel.

20. Bank has right to award the purchase order region specific to vendor having sound service network in the region, if he match the L-1 prices.

21. All legal disputes between the parties shall be subject to the exclusive jurisdiction of the Courts situated at RAIPUR.

ACCEPTED THE ABOVE TERMS & CONDITIONS

(Signature of authorized Signatory)

Name –

Designation –

Place - Company Stamp



## ANNEXURE-III (A)

**Technical Specification of Loose Note Counting Machines**

| Sl.No. | Item                              | Element                  | Details                                                        | Compliance<br>Yes / No | Make & Model |
|--------|-----------------------------------|--------------------------|----------------------------------------------------------------|------------------------|--------------|
| 1      | Loose Note<br>Counting<br>Machine | Modes                    | Authentication,<br>Count, Add, Batch                           |                        |              |
|        |                                   | Sensors                  | MG, UV, IR                                                     |                        |              |
|        |                                   | LED Display              | Alfa Numeric with<br>additional extended<br>display for public |                        |              |
|        |                                   | Counting Method          | Roller friction type                                           |                        |              |
|        |                                   | Counting Speed           | 1000 pc per minute                                             |                        |              |
|        |                                   | Error Display            | Buzzer with message<br>flash                                   |                        |              |
|        |                                   | Software up<br>gradation | Available during<br>warranty/AMC period                        |                        |              |
|        |                                   | Operating<br>temperature | 10°C to 45°C                                                   |                        |              |

Note – OEM certificate and technical detail brochure must be attached with bid.

(Seal & Signature of authorized Signatory)



ANNEXURE-III (B)

**Technical Specification of Packet Note Counting Machines**

| Sl.No. | Item                                       | Element               | Details                                        | Compliance<br>Yes / No | Make & Model |
|--------|--------------------------------------------|-----------------------|------------------------------------------------|------------------------|--------------|
| 1      | Packet Note Counting Machine (Floor Model) | Modes                 | Count, Batch                                   |                        |              |
|        |                                            | LED Display           | Alfa Numeric                                   |                        |              |
|        |                                            | Counting Method       | Spindles type with Vacuum pump to prevent dust |                        |              |
|        |                                            | Counting Speed        | 1500 pc per minute minimum                     |                        |              |
|        |                                            | Clamper Capacity      | Minimum 150 pcs                                |                        |              |
|        |                                            | Error Display         | Buzzer with display                            |                        |              |
|        |                                            | Operating temperature | 10°C to 45°C                                   |                        |              |

Note – OEM certificate and technical detail brochure must be attached with bid.

(Seal & Signature of authorized Signatory)



**Annexure – IV (A)**

**Financial BID**

| Sl. No. | Particular                                    | Make & Model | Basic Price<br>₹ | GST<br>( <u>    </u> %)<br>₹ | Unit Price<br>(Inclusive of All Taxes)<br>₹ |
|---------|-----------------------------------------------|--------------|------------------|------------------------------|---------------------------------------------|
| 1       | Loose Note Counting Machine                   |              |                  |                              |                                             |
|         | Total Unit Cost to Bank<br>with 2 yr Warranty |              |                  |                              |                                             |

**Note:**

1. The specifications are given in Annexure – III(A).
2. The prices should be inclusive of all. i.e. F.O.R. destination (any of our office in the state of CG) all taxes, Transportation, installation, loading unloading etc.

(Seal & Signature of authorized Signatory)



**Annexure – IV (B)**

**Financial BID**

| Sl. No. | Particular                                    | Make & Model | Basic Price<br>₹ | GST<br>( <u>    </u> %)<br>₹ | Unit Price<br>(Inclusive of<br>All Taxes)<br>₹ |
|---------|-----------------------------------------------|--------------|------------------|------------------------------|------------------------------------------------|
| 1       | Packet Note Counting Machine<br>(Floor Model) |              |                  |                              |                                                |
|         | Total Unit Cost to Bank<br>with 2 yr Warranty |              |                  |                              |                                                |

**Note:**

3. The specifications are given in Annexure – III (B).
4. The prices should be inclusive of all. i.e. F.O.R. destination (any of our office in the state of CG) all taxes, Transportation, installation, loading unloading etc.

(Seal & Signature of authorized Signatory)



**Annexure – V**

**(On Company/Firm Letter Head)**

**UNDERTAKING OF NON BLACKLISTING**

We hereby irrevocably undertake that our firm or company or associate or sister concerns is/are not blacklisted by any of the Government Departments / RBI / Public Sector Banks / Private Bank during the last three years as on the date of submission of this application.

(Authorized Signatory)

Name:

Designation:

Seal & Signature of Bidder



