

Public Web Notice
**(For All reputed Firms/
Caterers/ Service Providers)**

CGB/CO/INFRA/54/2026-27
Date: 03.06.2026

Madam/ Dear Sir,

Rate Contract For Providing Canteen Services at Corporate Office of Chhattisgarh Gramin Bank

We invite quotations/proposals from all reputed Firms/ Caterers/ Service Providers for providing canteen services at corporate office, Nava Raipur of Chhattisgarh Gramin Bank. The Terms & conditions and the specification & requirement of items are enclosed.

The Bids shall be placed in sealed envelopes super scribed as:

“PROVIDING CANTEEN SERVICES AT CORPORATE OFFICE, NAVA RAIPUR OF CHHATTISGARH GRAMIN BANK”
(Private & Confidential)

Should be submitted to the

General Manager (Admin),
CHHATTISGARH GRAMIN BANK
Corporate Office
Plot No-47, Sector-24
Atal Nagar, Nava Raipur, Chhattisgarh- 492018

Please arrange to submit your best offer with complete Details/ Brochure by 16.06.2026 till 17:00 Hours sharp.

Yours Faithfully



General Manager (Admin)



Chhattisgarh Gramin Bank
Plot No.47, Sector-24
Atal Nagar, Nava Raipur, CG PIN-492018

“BID DOCUMENT”

Notice Inviting Tenders
(Technical & Financial)

FOR

PROVIDING CANTEEN SERVICES AT
CORPORATE OFFICE OF CHHATTISGARH GRAMIN BANK
FOR THE PERIOD OF ONE YEAR
FROM 01.07.2026 TO 30.06.2027

All the interested Catering Companies/ Firms/ Bidders and Service
Providers are advised to go through the detailed tender guidelines before
submitting their proposals.

SCHEDULE OF EVENTS

SI No.	Particulars	Remarks
1.	Contact details of issuing department (Designation, Email address for sending any kind of correspondence regarding this RFP)	General Manager (Admin) Chhattisgarh Gramin Bank Plot No. 47, Sector-24 Atal Nagar, Nava Raipur Chhattisgarh Pin - 492018 e-Mail: infra.ho@cgb.bank.in
2.	Bid Document Availability (including changes/amendments, if any to be issued)	https://www.cgb.bank.in/
3.	Pre-Bid Meeting	10/06/2026 on 17:00 Hrs at the address mentioned at SI No.01 of the Schedule of Events
4.	Clarifications to queries raised	CGB will address to the queries by 11/05/2026
5.	Last date and time for Bid submission	On 16/06/2026 up to 17:00 Hrs
6.	Address for submission of Bids	Same as mentioned at SI No.01 of the Schedule of Events
7.	Date and Time of opening of Bid	On 18/06/2026
8.	Earnest money deposit (EMD)	₹ 25,000.00
9.	Security Deposit	₹ 50,000.00
10.	Contact for Clarifications	Shri Shishir Shukla Chief Manager (HRD), CGB +91-62320 33197 Shri Rahul Bhatia Senior Manager (STC), CGB +91-62320 33745

PART- A **TECHNICAL BID**

RFP Reference No.: CGB/CO/INFRA/54/2026-27 Date: 03.06.2026

1. **Introduction.** The Chhattisgarh Gramin Bank (CGB), came into existence on 02 Sep 2013 by the amalgamation of erstwhile Chhattisgarh Gramin Bank (CGB), Surguja Kshetriya Gramin Bank (SKGB) and Durg Rajnandgaon Gramin Bank (DRGB) vide notification F. No. 7/9/2011-RRB dated 02 Sep 2013 issued by Department of Financial Services, Ministry of Finance, Govt. of India. State Bank of India is the sponsored bank of CGB and the share holding pattern is - Central Government – 50%, State Government – 15% Sponsor Bank – 35%. CGB operates in the entire state of Chhattisgarh and has over 625 Branches, 11 Regional Offices and Corporate office of CGB is located at Plot No. 47, Sector -24, Atal Nagar, Nawa Raipur, Chhattisgarh PIN-492018.

2. This Request for Proposal (RFP) has been issued by the Bank for inviting Open Tender for **Providing Canteen Services for the Trainees of Staff Training Centre of CGB located at Corporate Office of CGB and Staff (Officers, Office Assistants and Office Attendants) of the Corporate Office Chhattisgarh Gramin Bank (CGB) and any visiting Guest / VIP** on voluntary basis for a period as specified.

(a) Bidder shall mean any entity (i.e. juristic person) that is willing to provide the Services as required in this RFP. The Bidders who agree to all the terms and conditions contained in this RFP may submit their Bids with the information desired in this RFP. **Consortium bidding is not permitted under this RFP.**

(b) Address for submission of Bids, contact details including e-mail address for sending communications are given in Schedule of Events of this RFP.

(c) The purpose behind this RFP is to seek a detailed technical and commercial proposal for procurement of the Goods/ Services desired in this RFP.

(d) This RFP document shall not be transferred, reproduced or otherwise used for purpose other than for which it is specifically issued.

(e) The Bidders are advised to go through the entire RFP before submission of Bids to avoid any chance of elimination. The eligible Bidders desirous of taking up the project for providing of proposed Goods / Services to the Chhattisgarh Gramin Bank (CGB) are invited to submit their Technical and Commercial proposal in response to this RFP.

(f) The criteria and the actual process of evaluation of the responses to this RFP and subsequent selection of the successful Bidder will be entirely at Bank's discretion.

(g) This RFP seeks proposal from Bidders who have the necessary experience, capability & expertise to the proposed Services adhering to Bank's requirements outlined in this RFP.

(h) The Bidding Document may be obtained/ downloaded from Bank's Website www.cgb.bank.in and the bid should be submitted as per Schedule of Events.

(i) Bank reserves the right to change the dates mentioned in this RFP document, which will be published on the Bank's website.

3. **Disclaimer**

- (a) The information contained in this RFP or information provided subsequently to Bidder(s) whether verbally or in documentary form/email by or on behalf of Chhattisgarh Gramin Bank (CGB), is subject to the terms and conditions set out in this RFP.
- (b) This RFP is not an offer by CGB, but an invitation to receive responses from the eligible Bidders. No contractual obligation whatsoever shall arise from the RFP process until and unless a formal contract is signed and executed by the duly authorized officials of CGB with the selected bidder.
- (c) The Bank also accepts no liability of any nature whether resulting from negligence or otherwise.
- (d) The Bidder is expected to examine all instructions, forms, terms and specifications in this RFP. Failure to furnish all information required under this RFP or to submit a Bid not substantially responsive to this RFP in all respect will be at the Bidder's risk and may result in rejection of the Bid.
- (e) The issue of this RFP does not imply that the Bank is bound to select a Bidder or to award the contract to the Selected Bidder, as the case may be, for the Project and the Bank reserves the right to reject all or any of the Bids or Bidders without assigning any reason whatsoever before issuance of purchase order and/or its acceptance thereof by the successful Bidder as defined in Award Criteria and Award of Contract in this RFP.

4. **General Information**

(a) **Objective**

- (i) The Bank intends to select a licensed Catering Company / Firm for **Providing Canteen Services for the Trainees of Staff Training Centre of CGB located at Corporate Office, Nava Raipur of CGB and Staff (Officers, Office Assistants and Office Attendants) of the Corporate Office, Nava Raipur Chhattisgarh Gramin Bank (CGB) and any visiting Guest / VIP** for a period of 01 (One) year for the staff (Officers, Office Assistants and Office Attendants) of the Chhattisgarh Gramin Bank (CGB) for a period of One years from the date of award of contract, which may be extended further for a period of one/ two years subject to satisfactory performance of the vendor and at the discretion of the Bank.
- (ii) The **participation of Vendors would purely be voluntary in nature.**
- (iii) The objective is to ensure that Canteen Facility of the CGB Corporate Office is managed at a high service levels and in the most cost-effective manner as possible. The Vendor must have the flexibility necessary to respond to CGB's current and changing needs. The primary objective in conducting this RFP is to facilitate contract with a Vendor who:

- Matches the contract provisions.
- Demonstrate the ability to deliver high quality services at a competitive price.

(iv) In connection to this, Bank invites sealed offers ('Eligibility cum Technical Bid' and 'Financial Bid') for selection of service provider as per Bank's requirement and in compliance with the Terms & Conditions, Specifications and Scope of Work described in this document.

(v) Bank has the right to accept or reject any quotation/ cancel the tender at its sole discretion, at any point, without assigning any reason thereof. Also, Bank has the discretion for amendment/ alteration/ extension before the last date of receipt of bid.

(vi) Notwithstanding any other provision herein, Bidder participation in this process is voluntary and at Bidder's sole discretion. CGB also reserves the right at its sole discretion to select or reject any or all Bidder(s) at any time in this process and will not be responsible for any direct or indirect costs incurred by the Bidders in this process.

(b) **Confidentiality**. This quotation-calling document is confidential and is not to be disclosed, reproduced, transmitted, or made available by the bidder to any other person. The Bank may update or revise this document or any part of it. Unauthorized disclosure of any such confidential information will amount to breach of contractual terms and in such cases Bank may pre-maturely terminate the contract and initiate any legal action as deemed fit.

(c) **Errors and Omissions**. Each Recipient/ Respondent/ Bidder should notify the Bank of any error, fault, omission, or discrepancy found in this document but not later than last date of **Clarification submission and/or document submission**.

(d) **Acceptance of Terms**. A Recipient/ Respondent/ Bidder will by responding to this document, be deemed to have accepted the terms as stated in this document. The Bank contemplates to enter into a contract with successful bidder for One Year from the date of award of contract to the successful Bidder.

5. **Earnest Money Deposit (EMD)**.

(a) **EMD Amount & Bank Details**. All the eligible Bidders shall have to submit an EMD of ₹ 25000/- (Rupees Twenty Five Thousand Only) preferably by NEFT to below mentioned account details:

Beneficiary Name	: Chhattisgarh Gramin Bank
Account No.	: 30106271297
Bank Name	: State Bank of India
Branch Code & Name	: Code-00461, Raipur Main Branch, Jaistambh Chowk,
IFSC Code	: SBIN0000461

Note: No interest would be paid on the Earnest Money Deposit.



- (b) **Forfeiture of EMD.** The EMD may be forfeited if,
- (i) A Bidder withdraws his Bid during the period of Bid validity specified in this BID; or
 - (ii) A Bidder makes any statement or encloses any form which turns out to be false / incorrect at any time prior to signing of Contract; or
 - (iii) In case of successful bidder, if the bidder dishonors its bidding commitments or fails to sign the Contract or fails to accept the work order or fails to furnish Security Deposit within 15 (Fifteen) days from date of award of the contract.
- (c) **Refund of EMD.** EMD will be refunded to the unsuccessful bidders within 30 days from the date of issue of letter of intimation to the successful bidder. EMD will be refunded to the successful bidder after the execution of the agreement/acceptance of the work order for AMC and submission of Security Deposit.
6. **Security Deposit.** The successful Bidder/Contractor shall furnish, within seven working days of acceptance of his BID, a Security Deposit of ₹ 50,000/- (Rupees Fifty Thousand Only) along with already submitted EMD for the due performance of his obligations under the contract. Security Deposit will be accepted through Demand Draft/Pay Order/Bank Guarantee issued by a scheduled bank or Electronic clearing system (ECS)/other electronic means in favour of Chhattisgarh Gramin Bank”.
- (a) The Bank will not be liable for payment of any interest on the Security Deposit or any depreciation thereof.
 - (b) If the successful Bidder/Contractor had previously held any contract and furnished Security Deposit, the same shall not be adjusted against this BID and a fresh Security Deposit will be required to be furnished.
 - (c) In the event of the Bidder/Contractor’s failure, after the communication of acceptance of the BID by the Bank, to furnish the requisite Security Deposit by the due date, his Contract shall be summarily terminated besides forfeiture of the Earnest Money and the Bank shall proceed for appointment of another contractor. Any losses or damages arising out of and incurred by the Bank by such conduct of the contractor will be recovered from the contractor, without prejudice to any other rights and remedies of the Bank under the Contract and any other Law. The contractor will also be debarred from participating in any future RFPs of the Bank for a period of five years. After the completion of prescribed period of five years, the party may be allowed to participate in the future RFPs of CGB provided all the recoveries/ dues have been effected by the Bank and there is no dispute pending with the contractor/party.

7. Amendment of bidding documents

- (a) At any time prior to the deadline for submission of bids, the Bank, for any reason, whether at its own initiative or in response to a clarification(s) requested by a prospective Bidder, may modify/ cancel/ extend/ amend the Bidding Document by modification(s)/ amendment(s).
- (b) The amendments & clarifications if any, will be published in Bank website and will form part of the Bidding document.
- (c) Any bid submitted by a bidder under this RFP process cannot be withdrawn/ modified after the last date for submission of the bids unless specifically permitted in writing by the Bank.
- (d) No bid shall be withdrawn in the intervening period between deadline for submission of bids and expiration of period of bid validity. In the event of withdrawal of the bid by bidders, default bidder will be suspended from participating in future tenders of CGB for a period of 03 (Three) Years.
- (e) No bidder shall be allowed to withdraw the bid, if bidder happens to be successful bidder.

8. Proposal Process Management. The Bank reserves the right to accept or reject any or all proposals received in response to the RFP without assigning any reasons thereof. Also, the bank reserves rights to revise the RFP, to request one or more re-submissions or clarifications from one or more Bidders, or to cancel the process in part or whole without assigning any reasons. Each party shall be entirely responsible for its own costs and expenses that are incurred in the RFP process, including presentations, demos and any other meetings.

9. Bidder's Eligibility Criteria. Bank will examine the bids against Bidder's Eligibility Criteria mentioned in **Annexure-B**.

Note:

- (a) Bidder must comply with all criteria mentioned in **Annexure-B**. Non-compliance of any of the criteria will entail rejection of the offer summarily.
- (b) Duly self-attested photocopies of relevant documents / certificates should be submitted as proof in support of the claims made. Chhattisgarh Gramin Bank (CGB) reserves the right to verify/evaluate the claims made by the bidder independently or by virtue of a third party. Any decision of Chhattisgarh Gramin Bank in this regard shall be final, conclusive and binding upon the bidders.

10. Documentary Evidence Establishing Eligibility of Services & Conformity to Bidding Documents

- (a) The documentary evidence of the bidder's qualifications to perform the contract if

its bid is accepted shall be established to the Bank’s satisfaction, that adequate, specialized expertise is available with the Bidder to provide seamless Canteen services to the Trainees of the Staff Training Centre of CGB, Staff posted CO CGB and any visiting Guest / VIP.

(b) Any deviations from services/ terms and conditions etc. should be clearly brought out in the bid.

(c) The Bidder should quote for the **package as per Annexure– J.**

11. **Proposal Currency & Price Structure.** Prices shall be expressed in the Indian Rupees only without decimal places. The Bidder should quote for the **indicative prices** for **as per Annexure– J** and price quoted should be inclusive of all taxes and other charges (if any). **The Prices quoted by the bidder shall be fixed for the period of contract as specified in the RFP** and shall not be subject to variation on any account, including changes in taxes, duties, levies, charges etc.

12. **Validity Period.** The rates quoted shall be valid for a period of **contract as specified in the RFP**. Rates quoted and tender offer valid for a shorter period shall be rejected by the Bank as non-responsive.

13. **Arithmetic Errors.** Arithmetic errors, if any, in the price breakup format will be rectified / considered as under:-

(a) If there is a discrepancy between the unit price and total price, which is obtained by multiplying the unit price with quantity, the unit price shall prevail and the total price shall be corrected unless it is a lower figure. If the bidder does not accept the correction of errors, the bid will be rejected.

(b) If there is a discrepancy in the unit price quoted in figures and words, the unit price in figures or in words, as the case may be, which corresponds to the total bid price for the bid shall be taken as correct.

(c) If the vendor has not worked out the total bid price or the total bid price does not correspond to the unit price quoted either in words or figures, the unit price quoted in words shall be taken as correct.

(d) Bank may waive off any minor infirmity or non-conformity or irregularity in a bid, which does not constitute a material deviation, provided such a waiving does not prejudice or affect the relative ranking of any bidder.

14. **Bidding Process.** Chhattisgarh Gramin Bank, for the purpose of selecting vendor for providing Canteen services to the staff of the Corporate Office and the Trainees of the Staff Training Centre at the Corporate Office of CGB at Nava Raipur will follow Two Packet Bid system. The Bids shall be submitted in Two Parts, viz., Technical Bid and Financial Bid. The original copy of the Bid along with the documents required under the Technical Bid is to be kept in one Sealed Envelope superscribed “A” - Technical Bid and the Financial Bid will be kept in another Sealed Envelope super scribed “B” - Financial Bid. Both the Bids will then be kept in

another Sealed Envelope “Superscripting “RFP No..... for " Providing Canteen Services for Corporate Office, Nava Raipur CGB Canteen” and addressed to the General Manager (Administration), Chhattisgarh Gramin Bank, Plot No. 47, Sector – 24, Nava Raipur, Chhattisgarh – 492018, with the name and address of the Bidder/Contractor. The sealed envelope shall be deposited at the address as per above.

15. The BID document along with all its Annexures & Appendices duly signed on each page by the Bidder/Contractor, proof of submission of EMD, . If insufficient or false information is furnished and/ or if there is any deviation or non-compliance of the stipulated terms and conditions, the quotations will be liable for rejection. The price quoted in the Commercial bid should be unconditional and should not contain any strings attached thereto.

16. The **Technical Bid must be submitted as per the provided templates attached as Annexures at the end of this Bid document. The Technical Bid – Annexure-A through Annexure-I should be completed in all aspects and should contain all the required information asked for in these documents. It should not contain any price information. The following documents are to be submitted to the bank duly signed & stamped by authorized signatory by the bidders.**

Sl No.	Particulars	Details
i.	Covering letter / Conformity Letter (On Bidder’s letterhead)	Annexure - A
ii.	Eligibility Criteria (Copy of supporting documents to be provided by the bidders)	Annexure - B
iii.	Bidder Information	Annexure - C
iv.	Nil Deviation Declaration Letter (On Bidder’s letterhead)	Annexure - D
v.	Undertaking by Bidder (On Bidder’s letterhead)	Annexure - E
vi.	Proof of copy of Signing Authority Letter	Annexure - F
vii.	Pre Contract Integrity Pact (IP) - On Rs.100 Non-judicial stamp paper	Annexure - G
viii.	Non-Disclosure Agreement	Annexure - H
ix.	Scope of Work and Terms & Conditions (Scanned & signed on each page by Bidder /Bidder’s Authorised signatory)	Annexure - I

(a) Duly signed & stamped copy of compete Bid Document to be submitted along with Nil deviation letter.

(b) Conditional tenders / incomplete tenders will not be accepted and will be summarily rejected.

(c) The rates quoted must be the final and shall be considered firm (as per Annexure J). Hard copy of integrity pact (duly signed & stamped) on Rs.100 non-judicial *stamp paper to be provided by the L1 bidder at the time of awarding the Contract.*

17. **Financial Bid.** The Financial Bid as per **Total Price of Annexure J** is to be placed in a Sealed Envelope super scribed “B” - Financial Bid.

18. **Opening of Bids.** The Technical Bid will be opened at the Corporate Office, CGB at the fixed time and the date as indicated in RFP document. Bank will be at the liberty to visit the office/work place of the short listed bidders. Financial Bids of only those Bidder /Caterer/ Contractor shall be opened whose Technical Bids qualify, at a time and place of which Notice will be given. The Bidder /Caterer/Contractor whose bids are technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the Financial Bid.

19. **Cost of Preparing the Bids.** The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the Bank will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the Bidding process.

20. **Clarification / Amendment on Bid Document.**

(a) Bidder requiring any clarification of the Bidding Document may notify the Bank through e-mails as indicated in Schedule of Events on or before the date and time mentioned in the Schedule of Events in the below mentioned format. Queries raised by the Bidders (without identifying source of query) and response of the Bank together with amendment to the bidding document, if any will be posted on Bank’s Website. No individual clarification will be sent to the bidders. It is the responsibility of the bidder to check the CGB portal before final submission of bids.

Sl No	Page No. and Clause No. of RFP	Query
	Page No.--- / Clause --- as per RFP	XXXXXX

(b) At any time prior to the deadline for submission of Bids, the Bank, for any reason, whether, at its own initiative or in response to a clarification requested by a prospective Bidder, CGB may modify the Bidding Document, by amendment. The Bank will be at liberty to modify or alter the RFP Document at any time before the last date and time of submission of bids. Any clarification issued by CGB will be in the form of an addendum/ corrigendum and will be uploaded on the CGB web portal. The amendment will be binding on all bidders.

(c) In order to enable bidders reasonable time in which to take amendments into account in preparing the bids, the Bank, at its discretion, may extend the deadline for submission of bids.

(d) It will be the sole discretion of the Bank to accept/reject any/all suggestion put forward by the Bidders.

21. **Modification and Withdrawal of Bids.** The Bidder may modify or withdraw its bid after the bid submission but prior to the deadline prescribed in Schedule of Events. No bid may be modified after the deadline for submission of Bids. No bid may be withdrawn in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder on the Bid Form. Withdrawal of a bid during this interval may result in the forfeiture of Bidder’s EMD.

22. **Bank's right to accept Any Bid and to reject any or All Bids.** The Bank reserves the right to accept or reject any bid in part or in full or to cancel the bidding process and reject all bids at any time prior to award of the contract, without incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the Bank's action.

23. **Contacting the Bank.** No Bidder shall contact the Bank on any matter relating to its Bid, from the time of opening of Commercial Bid to the time the contract is awarded. Any effort by a Bidder to influence the Bank in its decisions on Bid evaluation, Bid comparison or contract award may result in the rejection of the Bidder's Bid.

24. **Language of Bid.** The language of the bid response and any communication with the Bank must be in *English or Hindi* only. Supporting documents provided with the Bid Document response can be in any of the scheduled languages so long as it is accompanied by an attested translation in English or Hindi, in which case, for the purpose of evaluation of the bids, the English or Hindi translation will govern.

25. **Rights of CGB.** The bank reserves the right to :-

- (a) Reject any or all responses received in response to the Bid Document without assigning any reason.
- (b) Cancel the Bid Document/tender at any stage, without assigning any reason.
- (c) Waive or change formalities, irregularities, or inconsistencies in this proposal (format and delivery), such a change/waiver would be duly notified to all Bidders via e-mail or by updating the information on the CGB portal before the scheduled closure of the bid date.
- (d) Extend the time of submission of all proposals, and such an extension would be duly communicated to all the Bidders through the CGB portal.
- (e) Share the information/clarification provided in response to the Bid Document by any bidder, with all other bidders (s) /others, in the same form as clarified to the bidder raising the query.

26. **Bid Document Conditions**

(a) **Bidder Warranties.** By submitting a response, the bidder represents and warrants to CGB that, as at the date of submission:-

- (i) The bidder has fully disclosed to CGB in its response and all information that could reasonably be regarded as affecting in any way CGB's evaluation of the response. All information contained in the bidder's response is true, accurate, and complete and not misleading in any way.
- (ii) No litigation, arbitration, or administrative proceeding is presently taking

place, pending, or to the knowledge of the bidder threatened against or otherwise involving the bidder which could have an adverse effect on its business, assets, or financial condition or upon CGB’s reputation if the response is successful.

(iii) The bidder will immediately notify CGB of the occurrence of any event, fact or circumstance which may cause a material adverse effect on the bidder’s business, assets or financial condition or CGB’s reputation or render the bidder unable to perform its obligations under the policy contract/ service level agreement, if any or have a material adverse effect on the evaluation of the responses by CGB; and

(iv) The bidder has not and will not seek to influence any decisions of CGB during the evaluation process or engage in any uncompetitive behavior or other practices that may deny legitimate business opportunities to other bidders.

(b) **Confidentiality**. The Bidder must keep confidential any information received from or about CGB as a result of or in connection with the submission of the response. All information contained in the response or in subsequent communication shall be deemed confidential and may be used only in connection with the preparation of the bidder’s response. Unless expressly agreed in writing, prior to submission, responses are not confidential and may be used by CGB in whole or part. CGB, however, will not disclose the information provided by the bidder in a response other than to its affiliates or to its professional advisors, unless required otherwise by any provisions of law. Additionally, at any point of the evaluation and selection process, CGB may require the bidder to execute a Non-Disclosure Agreement (NDA) if the bidder has not executed an NDA with CGB previously.

(c) **Financial documents**. CGB may request additional financial/ business information from the bidder at its discretion.

(d) **Selection Criteria**. The selection criteria, enquiries, questions, or information put forth in the response are meant to be provided on the aforesaid and established through the details submitted by the bidder in the bid.

(e) **Termination or Suspension of the Evaluation Process**. CGB reserves the right to suspend or terminate the bidder evaluation process (in whole or in part) at any time in its absolute discretion and without liability to the bidder or any third party. Bidders will be notified if any suspension or termination occurs, but CGB is not obliged to provide any reason.

(f) **Other Rights**. Without limiting its Rights under any other clause of the evaluation process or at law, and without liability to the bidder or any third party, CGB may at any stage of the evaluation process:-

- (i) Require additional information from a bidder.
- (ii) Change the structure and timing of the evaluation process.
- (iii) Terminate further participation in the evaluation process by a bidder.

(iv) Terminate negotiations being conducted with any bidder.

(v) Vary or extend the timeline for the evaluation process

(g) **CGB's Right To Vary.** CGB reserves the Right to vary on any aspect of this valuation process, without any liability to the bidder. However, CGB shall notify the bidder of any variation as far as possible.

27. **Scope of Work.** The broader Scope of Work and Special Terms and Conditions shall include but not be limited as mentioned in **Annexure-I**. Bidder has to confirm compliance to the Scope of Work and Special Terms and Conditions as mentioned in **Annexure-I**. The bidders are required to go through the complete RFP document thoroughly. The obligation / responsibilities mentioned elsewhere in the document, if any, shall be the integral part of the scope.

28. **Timelines.** The Selected Bidder should accept the Work Order within Ten (10) days from the date of issuance of Work Order. In case of non-receipt of acceptance by the due date, the Work Order shall deem to have been accepted by the vendor. The selected Bidder should meet the deadlines for completion of the Scope of Work as per RFP terms and conditions.

29. **Award of Contract.** The Bidder who is L1 will be referred as the selected Bidder. The contract shall be awarded to the selected Bidder. **The selected Bidder shall submit the acceptance of the order within 10 (Ten) days from the date of receipt of the order.** No conditional or qualified acceptance shall be permitted. The effective date for start of provisional contract with the selected Bidder shall be the date of acceptance of the order by the selected Bidder.

30. **Execution of Agreement.** The selected Bidder shall sign a stamped “Agreement” with the Bank as per the format provided by the Bank within 10 days from the date of acceptance of the Work Order. The Agreement shall include all terms, conditions and specifications of RFP and also the Bill of Material / Price, as agreed finally after Bid evaluation. The Agreement shall be executed in English or Hindi language in one original, the Bank receiving the duly signed original and the selected Bidder receiving the photocopy. The Agreement shall be valid till all contractual obligations are fulfilled. **The Integrity Pact Agreement, Scope of Work & Special Terms and Conditions shall also form a part of the Contract Agreement till the conclusion of the contract.**

31. **Payment Terms.** As mentioned in Scope of Work & Special Terms and Conditions.

32. **Service Execution.** The selected bidder shall nominate a Point of Contact immediately on acceptance of the order, who shall be the single point of contact from the Bidder's end.

33. **Order Cancellation/Termination of Contract.**

(a) The Bank reserves its right to cancel the entire / unexecuted part of the contract at any time by assigning appropriate reasons and recover expenditure incurred by the Bank in addition to recovery of liquidated damages in terms of the contract, in the event of one or more of the following conditions:

- (i) Delay in delivery of services in the specified period.
 - (ii) Serious discrepancies noted in the inspection.
 - (iii) Breaches in the terms and conditions of the Order.
- (b) The Bank reserves the right to cancel the contract placed on the selected Bidder and recover expenditure incurred by the Bank on the following circumstances:
- (i) Non submission of acceptance of order within 10 days of order.
 - (ii) Excessive delay in execution of order placed by the Bank.
 - (iii) The selected Bidder commits a breach of any of the terms and conditions of the bid.
 - (iv) The Bidder goes in to liquidation voluntarily or otherwise.
 - (v) An attachment is levied or continues to be levied for a period of 10 days upon the effects of the bid.
 - (vi) The progress made by the selected Bidder is found to be unsatisfactory.
 - (vii) If found blacklisted by any Govt. Department / PSU / other Banks etc, during the course of contracted period.
- (c) Bank shall serve the notice of termination to the Bidder at least 30 days prior, of its intention to terminate services without assigning any reasons.

General Conditions

(a) **General Order Terms.** The Order will be placed on the selected Bidder as per the details given in the bid document. But, if there is any change in name/address/constitution of the bidding Firm/Company at any time from the date of bid document, the same shall be informed by the Bidder to the Bank immediately. This shall be supported with necessary documentary proof or Court orders, if any. Further, if the bidding Firm/Company is undergoing any re-organization/ restructuring/ merger/ demerger and on account of such a change the Firm/Company is no longer performing the original line of business, the same shall be informed to the Bank. There shall not be any delay in this regard. The decision to place orders or otherwise under such situation shall rest with the Bank and the decision of the Bank shall be final.

(b) **Responsibility for Completeness**

- (i) The selected Bidder shall ensure that the services provided meets all requirements as envisaged in the Scope of Work & Special Terms and Conditions of the RFP.
- (ii) The selected Bidder shall deliver the services as per the Scope of Work described elsewhere in the RFP. The selected Bidder is liable for penalties levied by Bank for any deviation in this regard.

(iii) The selected Bidder shall be responsible for any discrepancies, errors and omissions or other information submitted by him irrespective of whether these have been approved, reviewed or otherwise accepted by the bank or not. The selected Bidder shall take all corrective measures arising out of discrepancies, error and omission other information as mentioned above within the time schedule and without extra cost to the bank.

(c) **Negligence.** In connection with the work or contravenes the provisions of General Terms, if the selected Bidder neglects to execute the work with due diligence or expedition or refuses or neglects to comply with any reasonable order given to him in writing by the Bank, in such eventuality, the Bank may after giving notice in writing to the selected Bidder calling upon him to make good the failure, neglect or contravention complained of, within such times as may be deemed reasonable and in default of the said notice, the Bank shall have the right to cancel the Contract holding the selected Bidder liable for the damages that the Bank may sustain in this behalf. Thereafter, the Bank may make good the failure at the risk and cost of the selected Bidder.

(d) **Assignment**

(i) The selected Bidder shall not assign to any one, in whole or in part, its obligations to perform under the RFP/contract, except with the Bank's prior written consent.

(ii) If the Bank undergoes a merger, amalgamation, take-over, consolidation, reconstruction, change of ownership etc., this RFP shall be considered to be assigned to the new entity and such an act shall not affect the rights and obligations of the selected Bidder under this RFP.

(e) **Publicity.** Any publicity by the selected Bidder in which the name of the Bank is to be used will be done only with the explicit written permission of the Bank.

(f) **Confidentiality and Non-Disclosure**

(i) The selected Bidder shall take all necessary precautions to ensure that all confidential information is treated as confidential and not disclosed or used other than for the purpose of project execution. The selected Bidder shall suitably defend, indemnify Bank for any loss/damage suffered by Bank on account of and to the extent of any disclosure of the confidential information.

(ii) No media release/public announcement or any other reference to the RFP or any program there under shall be made without the written consent of the Bank, by photographic, electronic or other means.

(g) **Force Majeure**

(i) The selected Bidder shall not be liable for default or non-performance of the obligations under the contract, if such default or non-performance of the

obligations under this contract is caused by any reason or circumstances or occurrences beyond the control of the Bidder, i.e., Force Majeure.

(ii) For the purpose of this clause, “Force Majeure” shall mean an event beyond the control of the selected Bidder, due to or as a result of or caused by acts of God, wars, insurrections, riots, earth quake and fire, events not foreseeable but does not include any fault or negligence or carelessness on the part of the selected Bidder, resulting in such a situation.

(iii) In the event of any such intervening Force Majeure, the selected Bidder shall notify the Bank in writing of such circumstances and the cause thereof immediately within five calendar days. Unless otherwise directed by the Bank, the selected Bidder shall continue to perform / render / discharge other obligations as far as they can reasonably be attended / fulfilled and shall seek all reasonable alternative means for performance affected by the Event of Force Majeure.

(iv) In such a case, the time for performance shall be extended by a period (s) not less than the duration of such delay. If the duration of delay continues beyond a period of three months, the Bank and the selected Bidder shall hold consultations with each other in an endeavor to find a solution to the problem. Notwithstanding above, the decision of the Bank shall be final and binding on the selected Bidder.

(h) **Responsibilities of the Bidder w.r.t Bid.** By submitting a signed bid/response to this RFP the Bidder certifies that:

(i) The Bidder has arrived at the prices in its bid without agreement with any other Bidder of this RFP for the purpose of restricting competition.

(ii) The prices in the bid have not been disclosed and shall not be disclosed to any other Bidder of this RFP.

(iii) No attempt by the Bidder to induce any other Bidder to submit or not to submit a bid for restricting competition has occurred.

(iv) Each Bidder must indicate whether or not they have any actual or potential conflict of interest related to contracting services with CGB. In case such conflicts of interest do arise, the Bidder must indicate the manner in which such conflicts can be resolved.

(v) The Bidder represents and acknowledges to the Bank that it possesses necessary experience, expertise and ability to undertake and fulfill its obligations, under all phases involved in the performance of the provisions of this RFP. The Bidder represents that services provided in response to this RFP shall meet the requirement of the services proposed by the Bidder. The Bidder shall be required to independently arrive at a solution, which is suitable for the Bank, after taking into consideration the effort estimated for implementation of the same. If any services, functions or responsibilities not specifically described in this RFP are an inherent,

necessary or customary part of the deliverables or services and are required for proper performance or provision of the deliverables or services in accordance with this RFP, they shall be deemed to be included within the scope of the deliverables or services, as if such services, functions or responsibilities were specifically required and described in this RFP and shall be provided by the Bidder at no additional cost to the Bank. The Bidder also acknowledges that the Bank relies on this statement of fact, therefore neither accepting responsibility for, nor relieving the Bidder of responsibility for the performance of all provisions and terms and conditions of this RFP, the Bank expects the Bidder to fulfill all the terms and conditions of this RFP.

(i) **Corrupt and Fraudulent Practices**

(i) As per Central Vigilance Commission (CVC) directives, it is required that Bidders /Suppliers / Contractors observe the highest standard of ethics.

(ii) "Corrupt Practice" means the offering, giving, receiving or soliciting of anything of values to influence the action of an official in the procurement process or in contract execution and "Fraudulent Practice" means a misrepresentation of facts in order to influence a procurement process or the execution of contract to the detriment of the Bank and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Bank of the benefits of free and open competition.

(iii) The Bank reserves the right to reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

(iv) The Bank reserves the right to declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if at any time it determines that the firm has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

(v) The decision of Bank in determining the above aspects will be final and binding on the all the Bidder(s). No Bidder shall contact through any means of communication the Bank or any of its employees on any matter relating to its Bid, from the time of Bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Bank, it may do so in writing.

(vi) Any effort/attempt by a Bidder to influence the Bank in its decision on bid evaluation, bid comparison or contract award may result in rejection of the Bidder's bid and/or blacklisting the Bidder. The Bidder agrees not to hire, solicit or accept solicitation either directly or through a third party from any of the employees of the Bank directly involved in this contract during the period of contract and one year thereafter, except as the parties may agree on the case-to-case basis.

(vii) The selected Bidder shall ensure compliance of CVC guidelines issued or to be issued from time to time.

(j) **Integrity Pact**

(i) The Pact essentially envisages an agreement between the prospective Bidder and the Bank, committing the persons/officials of both sides, not to resort to any corrupt practices in any aspect/stage of the contract.

(ii) Only those Bidders, who commit themselves to the above pact with the Bank, shall be considered eligible for participate in the bidding process.

(iii) The Bidders shall submit signed Pre-Contract integrity pact as per **Appendix–G** along with Technical Proposal. Those Bids which are not containing the above are liable for rejection.

(iv) Bidder to disclose the payments to be made by them to agents/brokers or any other intermediary. Bidders to disclose any transgressions with any other company that may impinge on the anti-corruption principle.

(v) Integrity Pact in respect this contract would be operative from the stage of invitation of the Bids till the final completion of the contract. Any violation of the same would entail disqualification of the Bidders and exclusion from future business dealings.

(vi) The Integrity Pact Agreement submitted by the Bidder during the Bid submission will automatically form the part of the Contract Agreement till the conclusion of the contract.

(vii) Integrity Pact, in respect of a particular contract would be operative stage of invitation of bids till the final completion of the contract. Any violation of the same would entail disqualification of the Bidders and exclusion from future business dealings.

(viii) Integrity pact shall be signed by the person who is authorized to sign the Bid.

(k) **Amendments to the Work Order.** Once Work order is accepted by the selected Bidder, no amendments or modifications of order and no waiver of any of the terms or conditions thereof shall be valid or binding unless made in writing and mutually agreed by the parties.

(l) **Amendments to the Agreement.** Once agreement is executed with the selected Bidder, no amendments or modifications of Agreement and no waiver of any of the terms or conditions thereof shall be valid or binding unless made in writing and mutually agreed by the parties.

(m) **Modification/Cancellation of RFP.** The bank reserves the right to modify/cancel/ re-tender without assigning any reasons whatsoever. The bank shall not incur any liability to the affected Bidder (s) on account of such rejection. Bank shall not be obliged to inform the affected Bidder (s) of the grounds for the Bank's rejection/cancellation.

(n) **Resolution of Disputes.** All disputes and differences of any kind whatsoever, arising out of or in connection with this Contract or in the discharge of any obligation arising under this Contract (whether during the course of execution of the order or after completion and whether beyond or after termination, abandonment or breach of the Agreement) shall be resolved amicably. In case of failure to resolve the disputes and differences amicably the matter may be referred to a sole arbitrator mutually agreed upon after issue of at least 30 days' notice in writing to the other party clearly setting out there-in the specific disputes. In the event of parties failing to consent upon a single arbitrator than Both Parties shall approach Court of Law for the appointment of sole arbitrator as provided under the Arbitration and Conciliation Act 1996. Place of Arbitration shall be Raipur, Chhattisgarh, India which will be governed by Indian Arbitration and Conciliation Act 1996. Proceedings of Arbitration shall be conducted in Hindi or in English language only.

(o) **Legal Disputes and Jurisdiction of the Court**

(i) The Bank Clarifies that the Bank shall be entitled to an injunction, restraining order, right for recovery, specific performance or such other equitable relief as a court of competent jurisdiction may deem necessary or appropriate to restrain Bidder /prospective Bidder from committing any violation or enforce the performance of the covenants, obligations and representations contained in this RFP. These injunctive remedies are cumulative and are in addition to any other rights and remedies the Bank may have at law or in equity, including without limitation a right for recovery of any amounts and related costs and a right for damages.

(ii) All disputes and controversies between Bank and selected Bidder shall be subject to the exclusive jurisdiction of the courts in **Raipur, Chhattisgarh** and the parties agree to submit themselves to the jurisdiction of such court as this RFP/Contract agreement shall be governed by the laws of India.

(p) **Bidder Conformity.** All the Bidders shall conform to the points mentioned in the RFP and to the Scope of Work & Special Terms and Conditions as mentioned in the RFP.

(q) **Hiring of Bank Staff / Ex-Staff.** The Service Provider or subcontractor(s) shall not hire any of the existing/ ex/retired employee of the Bank during the contract period or after the closure/termination of contract even if existing/ ex/retired employee actively seek employment from the Vendor/ Service Provider or sub-contractor(s). The period /duration after the date of resignation/ retirement/ termination after which the existing/ex/retired employee shall be eligible for taking up such employment shall be governed by regulatory guidelines/HR policies of the Bank.

Appendices and Annexures

Annexure - A

Covering Letter
(on Bidder's letterhead)

To,
The General Manager (Administration)
Chhattisgarh Gramin Bank,
Plot No.- 47, Sector - 24,
Atal Nagar, Nava Raipur
Raipur, CG (492018)

Dear Sir,

Submission of Bid in regard to Bid Document for Providing Canteen Services at Corporate Office of Chhattisgarh Gramin Bank for the Staff, Guests, VIPs and Trainees of the Staff Training Centre at the Corporate Office of the CGB for the period of One Year From 01 July 2026 – 30 June 2027

Reference: RFP No CGB/CO/INFRA/54/2026-27 Dated 03.06.2026

We have examined the above-mentioned RFP document including all annexures the receipt of which is hereby duly acknowledged and subsequent pre-bid clarifications/modifications/amendments, if any, furnished by the Bank and we, the undersigned, offer for subject items are in conformity with the said RFP in accordance with the schedule of prices indicated in the commercial offer and made part of this offer.

The undersigned is authorized to sign on behalf of the Bidder Company and the necessary supporting documents delegating this authority is enclosed to this letter.

If our offer is accepted, we undertake to complete the formalities of deliverables as per timelines mentioned in the RFP.

If our offer is accepted, we undertake to provide services for the specified scope as per the above referred RFP, during contract period.

We agree to abide by this offer till 60 days from the date of Commercial Bid opening and for such further period as mutually agreed between the bank and selected Bidder and agreed to in writing by the selected Bidder. We agree to abide by and fulfil all the terms and conditions of the RFP and in default thereof, to forfeit and pay to you or your successors, or authorized nominees such sums of money as are stipulated in the conditions contained in RFP together with the return acceptance of the contract.

We accept all the Instructions, Terms and Conditions and Scope of Work of the subject RFP. We understand that the Bank is not bound to accept the lowest or any offer the Bank may receive without assigning any reason whatsoever.

We hereby unconditionally accept that Bank can at its absolute discretion apply whatever criteria it deems appropriate, not just limiting to those criteria set out in the RFP, in shortlisting of Bidders.



We will not sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority (refer: F/No.6/18/2019-PPD dated 23/07/2020 of Public Procurement Division, Department of Expenditure, Ministry of Finance). We further understand that any false declaration and non-compliance of the above would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

We also confirm that, we will not sub contract part or complete assignment to any other agency or individual without obtaining prior permission of the Bank.

All the details mentioned by us are true and correct and if Bank observes any misrepresentation of facts on any matter at any stage, Bank has the absolute right to reject the proposal and disqualify us from the selection process. Bank reserves the right to verify /evaluate the claims made by the Bidder independently.

We confirm that we have noted the contents of the RFP and have ensured that there is no deviation in filing our response to the RFP and that the Bank will have the right to disqualify us in case of any such deviations.

Name of the Official:

Designation:

Mobile No:

E-Mail ID:

Yours faithfully,

Authorized Signatory

Date

Annexure-B

Pre-Qualification Criteria
[On Firm's / Company's letter head]

Sub: Submission of Bid in regard to Bid Document for Providing Canteen Services at Corporate Office of Chhattisgarh Gramin Bank for the Staff, Guests, VIPs and Trainees of the Staff Training Centre at the Corporate Office of the CGB for the period of One Year From 01 July 2026 – 30 June 2027.

Reference: RFP No CGB/CO/INFRA/54/2026-27 Dated 03.06.2026

We have carefully gone through the contents of the above referred RFP along with replies to pre-bid queries & amendment (if any), and furnish the following information relating to Qualification Criteria.

Sl. No.	Qualification Criteria	Documents to be submitted In compliance with Qualification Criteria	Bidders Response (Yes / No)
1.	Signing of Pre-Contract Integrity Pact	The bidder should submit signed Pre Contract integrity pact on Non Judicial Stamp Paper of Rs.100/- or more (as per respective state Stamp Act) as per Annexure-G.	
2.	The Bidder should be a proprietorship firm/ partnership firm registered under LLP Act 2008/ Indian Partnership Act 1932 or Company in India as per Indian Companies Act, 1956 or Indian Companies Act, 2013 and should be in existence for at least 03 years and should be in line of business providing Catering services during the said period as on bid date.	Bidder has to submit Copy of Certificate of LLP registration. (OR) Copy of Certificate of Incorporation and Certificate of Commencement of business in case of Public Limited Company (OR) Certificate of Incorporation in case of Private Limited Company, issued by the Registrar of Companies.	
3.	Registered with GSTIN Authorities in India	Copy of Registration Certificates with the GSTIN Authorities	
4.	Bidder must have valid FSSAI Certificate	Copy of valid certificate to be submitted at the time of bid submission	
5.	The Bidder shall have its Registered Office within Raipur jurisdiction	The Bidder should submit a declaration duly attested by authorized signatory including details of Registered Office, existing Eatery Outlets / Restaurants / Hotels (if any) and details of operations of catering services in any Govt Offices, PSUs, Banks/ Private firms etc. Details like local Contact Person Name, Address, Mobile No, etc of the	

Sl. No.	Qualification Criteria	Documents to be submitted In compliance with Qualification Criteria	Bidders Response (Yes / No)
		place of operation to be submitted.	
6.	The bidder should have an average annual turnover of at least 20 Lakhs in last 3 (three) Financial Years (FY 2023-24, FY 2024-25 and FY 2025-26)	Audited annual balance sheet reflecting the financial turnover certified by Chartered Accountant with his/her stamp, signature and membership number or Turnover certificate signed by CA with his/her stamp, signature and membership number need to be submitted at the time of bid submission. For FY 2025-26, Provisional Balance sheet can be submitted.	
7.	The bidder should also have positive net worth in last 3 (three) financial years <i>Exemption- Eligible MSE and startups will be exempted from the turnover criteria as per the GOI policy subject to meeting the quality and technical specification. The bidders are advised to submit the relevant documents such as MSE certificate, startup certificate etc. in support of their claim for the exemption.</i>	For the Net worth, bidder need to submit the certificate signed by CA with his/her stamp, signature and membership number.	
8.	Bidders should not be under debarment for fraud/ corrupt practices by any Scheduled Commercial Bank/ Public Sector Undertaking / State or Central Government or their agencies/ departments on the date of submission of bid for this RFP.	The Bidder should submit self-declaration on the Company's letter head to this effect.	

We confirm that the information furnished above is true and correct. We also note that, if there are any inconsistencies in the information furnished above, the bid is liable for rejection. All documentary evidence / certificates confirming compliance to Qualification Criteria should be part of the RFP.

Date:
Place:

Signature with seal
Name:
Designation:



Annexure-C

Bidder's Profile

(Bidder's Profile has to be submitted in company's letter head)

Sub: Submission of Bid in regard to Bid Document for Providing Canteen Services at Corporate Office of Chhattisgarh Gramin Bank for the Staff, Guests, VIPs and Trainees of the Staff Training Centre at the Corporate Office of the CGB for the period of One Year From 01 July 2026 – 30 June 2027.

Reference: RFP No CGB/CO/INFRA/54/2026-27 Dated 03.06.2026

Sl. No.	Particulars	Details
1.	Name of the Bidder Firm/ Company	
2.	Constitution (Ltd./ Pvt. Ltd./ Firm etc.)	
3.	Name of the Proprietor / Partners	
4.	Date of Incorporation and / or Commencement of business with supporting documents	
5.	Certificate of Incorporation Number (CIN)	
6.	Whether registered as MSE for the item under the RFP? (Proof of registration as MSE for the item under the RFP)	
7.	Whether recognized as a Startup by Department of Industrial Policy and Promotion (DIPP)? (Proof of such recognition, indicating terminal validity date of registration and Certificate from CA that the Turnover of the entity complies with Startup guidelines)	
8.	Number of Years in the Business	
9.	Address for Correspondence: Registered Office: Mobile No. Email-ID	
10.	PAN number GSTIN <u>Beneficiary Bank Details</u> Beneficiary Name Beneficiary Account Number Type of Account (OD/OCC etc.) IFSC Name of the Bank and Branch address	

11.	Details of past experience in catering activity (Enclose all relevant certificates/ documents)																			
	<table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <tr> <th style="width:15%;">Institution catered</th> <th style="width:15%;">Duration of contract</th> <th style="width:15%;">Exact Period of service</th> <th style="width:15%;">No. of people serviced per day</th> <th style="width:15%;">Types of Menu</th> <th style="width:15%;">Other details</th> </tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table>		Institution catered	Duration of contract	Exact Period of service	No. of people serviced per day	Types of Menu	Other details												
Institution catered	Duration of contract	Exact Period of service	No. of people serviced per day	Types of Menu	Other details															
12.	Details of Catering / Canteen Contracts presently handled: (Enclose all relevant documents)																			
	<table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <tr> <th style="width:15%;">Institution catered</th> <th style="width:15%;">Duration of contract</th> <th style="width:15%;">Exact Period of service</th> <th style="width:15%;">No. of people serviced per day</th> <th style="width:15%;">Types of Menu</th> <th style="width:15%;">Other details</th> </tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table>		Institution catered	Duration of contract	Exact Period of service	No. of people serviced per day	Types of Menu	Other details												
Institution catered	Duration of contract	Exact Period of service	No. of people serviced per day	Types of Menu	Other details															
13.	Number of Employees proposed to be engaged for Operating the Canteen																			
	<table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <tr> <th style="width:15%;">Managers</th> <th style="width:15%;">Supervisors</th> <th style="width:15%;">Cooks</th> <th style="width:15%;">Asst Cooks</th> <th style="width:15%;">Servers</th> <th style="width:15%;">Cleaners</th> </tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table>		Managers	Supervisors	Cooks	Asst Cooks	Servers	Cleaners												
Managers	Supervisors	Cooks	Asst Cooks	Servers	Cleaners															
14.	Single Point of contact for this RFP Name: Designation: Mobile No.: e-mail ID.:																			
15.	Other Relevant Details																			

Note: Wherever applicable submit documentary evidence to facilitate verification.

We hereby declare that the information submitted above is true to the best of our knowledge.

We understand that in case any discrepancy is found in the information submitted by us our Bid is liable to be rejected.

Date:

Place:

Signature with seal

Name:

Designation:

Annexure - D

NIL Deviation Declaration

To,
The General Manager (Administration)
Chhattisgarh Gramin Bank,
Plot No.- 47, Sector - 24,
Atal Nagar, Nava Raipur
Raipur, CG (492101)

Dear Sir,

Sub: Submission of Bid in regard to Bid Document for Providing Canteen Services at Corporate Office of Chhattisgarh Gramin Bank for the Staff, Guests, VIPs and Trainees of the Staff Training Centre at the Corporate Office of the CGB for the period of One Year From 01 July 2026 – 30 June 2027

Reference: RFP No CGB/CO/INFRA/54/2026-27 Dated 03.06.2026

Declaration	Yes/No
We confirm that we offer our technical bid to the Bank with NIL deviations with all the terms as mentioned in the Bid Document .	

If the reply to the above declaration is NO, please mention the deviations

1.

2.

Enclosure Copy of duly signed and stamped Bid Document. YES / NO

Yours faithfully,

Authorized signatory

Date:

(Name, Designation and Seal of the Company)



Annexure - E

Undertaking by Bidder
(To be submitted by all Bidders' on their letter head)

To,
The General Manager (Administration)
Chhattisgarh Gramin Bank,
Plot No.- 47, Sector - 24,
Atal Nagar, Nava Raipur
Raipur, CG (492018)

Undertaking

I/We _____ (bidder's name), hereby undertake that:-

I/we hereby certify that the our firm namely..... has not been Blacklisted/debarred by any Central/State Government/ Public Undertaking/ Institute /PSBs nor any criminal case registered / pending against the firm or its owner / partners anywhere in India (or) against any of its branches (or) partners abroad during the last 3 years. Further, we confirm the following that we are:

- (a) not be insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of the foregoing reasons;
- (b) not have, and their directors and officers not have, been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- (c) not have a conflict of interest in the procurement in question as specified in the bidding document.
- (d) comply with the code of integrity as specified in the bidding document.
- (e) will not hold Bank responsible for any gaps in Reinsurance support and approvals. (Insurer will not deny coverage due to lack of Reinsurance capacity or approval once the bid is opened).

I/We also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Authorised Signatory
(Name & Signature)
(Company's Seal)



Annexure - F

To,

The General Manager (Administration)
Corporate Office, CGB
Plot No-47A, Sector -12
Atal Nagar, Nava Raipur
Chhattisgarh
492018

Subject: Authority Letter

Sub: Submission of Bid in regard to Bid Document for Providing Canteen Services at Corporate Office of Chhattisgarh Gramin Bank for the Staff, Guests, VIPs and Trainees of the Staff Training Centre at the Corporate Office of the CGB for the period of One Year From 01 July 2026 – 30 June 2027.

Reference: RFP No CGB/CO/INFRA/54/2026-27 Dated 03.06.2026

Dear Sir,

We, M/s (Name of the bidder) having registered office at (address of the bidder) herewith submit our bid against the said tender document.

Mr./Ms. (Name and designation of the signatory), whose signature is appended below, is authorized to sign and submit the bid documents on our behalf against said RFP

Specimen Signatures:

The undersigned is authorized to issue such authorization on behalf of us.
For M/s (Name of the bidder)

Date:

Place:

Signature and company seal

Name

Designation

Email

Mobile No.



Annexure - G

PRE-CONTRACT INTEGRITY PACT

Between
Chhattisgarh Gramin Bank (CGB)
(Hereinafter referred to as "The Principal")

And

M/s
(Hereinafter referred to as "The Bidder/Contractor")

Preamble

WHEREAS The Principal has floated the Open Tender No CGB/CO/INFRA/ /2026-27 dated 03/06/2026 (hereinafter referred to as Tender) and intends to award, under laid down organizational procedures, contracts for (hereinafter referred to work of Tender)

AND WHEREAS The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness / transparency in its relations with its Bidder(s) and/ or Contractor(s).

AND WHEREAS to meet the purpose aforesaid both the parties have agreed to enter into this Integrity Agreement (hereinafter referred to as Integrity Pact), the terms and conditions of which shall also be read as integral part and parcel of the Tender/Bid documents and Contract between the parties.

NOW, THEREFORE in consideration of mutual covenants contained in this Pact, the parties hereby agree as follows and this Integrity Pact witnessed as under -

Section 1 - Commitments of the Principal

1. The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles: -

a) No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

b) The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.

- c) The Principal will exclude from the process all known prejudiced persons.
2. If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions

Section 2 - Commitments of the Bidder(s)/ Contractor(s)

1. It is required that each Bidder/Contractor (Including their respective officers, employees and agents) adhere to the highest ethical standards and report to Government/Department all suspected acts of fraud or corruption or coercion or Collusion of which it has knowledge or becomes aware, during the tendering process and throughout the negotiation or award of contract.
2. The Bidder(s)/ Contractor(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s)/ Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution.
- a) The Bidder(s)/ Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he / she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
- b) The Bidder(s)/ Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contract submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelize in the bidding process.
- c) The Bidder(s)/ Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/ Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- d) The Bidder(s)/Contractors(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any, similarly the Bidder(s)/Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only.
- e) The Bidder(s)/ Contractor(s) will, when presenting their bid, disclose any and all payment made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

- f) Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to competent authority and shall wait for their decision in the matter.
3. The Bidder(s)/ Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.
4. The Bidder(s)/ Contractor(s) will not directly or through any other person or firm indulge in fraudulent practice, willful misrepresentation or omission of facts or submission of fake/forged documents in order to induce public official to act in reliance thereof, with the purpose of obtaining unjust advantage by or causing damage to justified interest of others and/or to influence the procurement process to the detriment of the Government/Principal interests.
5. The Bidder(s)/ Contractor(s) will not, directly or through any other person or firm use coercive practices (which shall include the act of obtaining something, compelling an action or influencing a decision through intimidation, threat or the use of force directly or indirectly, where potential or actual injury may befall upon a person, his/her reputation or property) to influence their participation in the tendering process.

Section 3 – Consequences of Breach

1. Without prejudice to any rights that may be available to the Principal under law or the contract or its established policies and laid down procedures, the Principal shall have the following rights in case of breach of this Integrity Pact by the Bidder(s)/Contractor(s) and the Bidder/ Contractor accepts and undertakes to respect and uphold the Principal absolute right:
2. If the Bidder(s)/Contractor(s), either before award or during execution of Contract has committed a transgression through a violation of Article 2 above or in any other form, such as to put his reliability or credibility in question, the Principal after giving 14 days’ notice to the contractor shall have powers to disqualify the Bidder(s)/Contractor(s) from the Tender process or terminate/determine the Contract, if already executed or exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of transgression and determined by the Principal. Such exclusion may be forever or for a limited period as decided by the Principal.
3. **Forfeiture of Earnest Money Deposit/ Performance Guarantee/Security Deposit (If Any)**
: If the Principal has disqualified the Bidder(s) from the Tender process prior to the award of the contract or terminated/determined the Contract or has accrued the right to terminate/determine the Contract according to Article 3(1), the Principal apart from exercising any legal rights that may have accrued to the Principal, may in its considered opinion forfeit the entire amount of Earnest Money Deposit/Performance Guarantee and Security Deposit of the Bidder/Contractor.
4. **Criminal Liability:** If the Principal obtains knowledge of conduct of a Bidder or Contractor, or of an employee or a representative or an associate of a Bidder or Contractor which

constitutes corruption within the meaning of PC Act, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to law enforcing agencies for further investigation. The Principal will inform the same to the Chief Vigilance Officer.

Section 4 - Previous transgression

1. The Bidder declares that no previous transgressions occurred in the last 3 years with any other Company in any country confirming to the anticorruption approach or with Central Government or State Government or any other Central/State Public Sector Enterprises in India that could justify his exclusion from the tender process.
2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken for banning of business dealings/holiday listing of the Bidder/Contractor as deemed fit by the Principal.
3. If the Bidder/Contractor can prove that he has resorted/recouped the damage caused by him and has installed a suitable corruption prevention system, the Principal may, at its own discretion, revoke the exclusion prematurely.

Section 5 - Equal treatment of all Bidders / Contractors / Subcontractors

1. The Bidder(s)/Contractor(s) undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the principles laid down in this agreement by any of its Subcontractors/sub-vendors.
2. The Principal will enter into pacts on identical terms as this one with all Bidders and Contractors.
3. The Principal will disqualify Bidders who do not submit the duly signed Integrity Pact between the Principal and the Bidder along with the Tender or violate its provisions at any stage of the Tender process.

Section 6 – Duration of the Pact

1. This Integrity Pact begins when both the parties have legally signed it. It expires for the Contractor 12 months after the completion of work under the contract or expiry of defect liability period or last payment made under the contract, whichever is later and for all other bidders, 6 months after the Contract has been awarded.
2. If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this Integrity Pact as specified above, unless it is discharged/determined by the Principal.

Section 7 - Other provisions

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the

Registered Office of the Principal, i.e. Raipur (Chhattisgarh).

2. Changes and supplements as well as termination notices need to be made in writing.
3. If the **Contractor is a partnership or a consortium, this Integrity Pact must be signed by all partners or consortium members**. In case of company, the Integrity Pact must be signed by a representative duly authorized by board resolution.
4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
5. Issues like Warranty / Guarantee etc. shall be treated as per contract or terms and conditions of the tender.
6. It is agreed term and condition that any dispute or difference arising between the parties with regard to the terms of this Integrity Pact, any action taken by the Principal in accordance with this Integrity Pact or interpretation thereof shall not be subject to arbitration.
7. In view of the nature of integrity pact, the Integrity Pact is irrevocable and shall remain valid even if the main tender/contract is terminated till the currency of the integrity pact.
8. If any complaint regarding violation of IP is received directly by the Principal in respect of the contract, the same shall be referred to the competent authority.

Section 8 - Legal and Prior Rights

1. All rights and remedies of the parties hereto shall be in addition to all the other legal rights and remedies belonging to such parties under the Contract and/or law and the same shall be deemed to be cumulative and not alternative to such legal rights and remedies aforesaid. For the sake of brevity, both the Parties agree that this Integrity Pact will have precedence over the Tender/Contact documents with regard to any of the provisions covered under this Integrity Pact.

IN WITNESS WHERE OF the parties have signed and executed this Integrity Pact at the place and date first above mentioned in the presence of following witnesses:

(For & On behalf of the Principal)
(Office Seal)

(For & On behalf of Bidder / Contractor)
(Office Seal)

Place

Date

Witness 1: (Name & Address)	Witness 2: (Name & Address)
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Annexure-H

NON-DISCLOSURE AGREEMENT

THIS RECIPROCAL NON-DISCLOSURE AGREEMENT (the “Agreement”) is made at _____ between: CHHATTISGARH GRAMIN BANK a Regional Rural Bank established in the State of Chhattisgarh on 02 Sep 2013, by the amalgamation of erstwhile Chhattisgarh Gramin Bank (CGB), Surguja Kshetriya Gramin Bank (SKGB) and Durg-Rajnandgaon Gramin Bank (DRGB) vide notification F. No. 7/9/2011-RRB dated 02 Sep 2013 issued by Department of Financial Services, Ministry of Finance, Govt. of India. State Bank of India is the sponsored bank of CGB and the share holding pattern is - Central Government – 50%, State Government – 15% Sponsor Bank – 35%. The Chhattisgarh Gramin Bank, with Chhattisgarh presence through 11 Regional Offices and 624 branches, here in after referred as Bank which expression shall, unless repugnant to the subject, context or meaning thereof, be deemed to mean and include its successors and assigns of the ONE PART;

And _____ a private/public limited company/LLP/Firm <strike off whichever is not applicable> incorporated under the provisions of the Companies Act, 1956/ Indian Companies Act, 2013 / Limited Liability Partnership Act 2008/ Indian Partnership Act 1932 <strike off whichever is not applicable>, having its registered office at _____ (hereinafter referred to as “_____” which expression shall unless repugnant to the subject or context thereof, shall mean and include its successors and permitted assigns) of the OTHER PART; And Whereas

1. _____ is carrying on business of providing _____, has agreed to _____ for the Bank and other related tasks.

2. For purposes of advancing their business relationship, the parties would need to disclose certain valuable confidential information to each other (the Party receiving the information being referred to as the “Receiving Party” and the Party disclosing the information being referred to as the “Disclosing Party. Therefore, in consideration of covenants and agreements contained herein for the mutual disclosure of confidential information to each other, and intending to be legally bound, the parties agree to terms and conditions as set out hereunder.

NOW IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES AS UNDER

1. **Confidential Information and Confidential Materials**

(a) “Confidential Information” means non-public information that Disclosing Party designates as being confidential or which, under the circumstances surrounding disclosure ought to be treated as confidential. “Confidential Information” includes, without limitation, information relating to developed, installed or purchased Disclosing Party software or hardware products, the information relating to general architecture of Disclosing Party’s network,

information relating to nature and content of data stored within network or in any other storage media, Disclosing Party’s business policies, practices, methodology, policy design delivery, and information received from others that Disclosing Party is obligated to treat as confidential. Confidential Information disclosed to Receiving Party by any Disclosing Party Subsidiary and/ or agents is covered by this agreement

(b) Confidential Information shall not include any information that:

- i. is or subsequently becomes publicly available without Receiving Party’s breach of any obligation owed to Disclosing party;
- ii. becomes known to Receiving Party free from any confidentiality obligations prior to Disclosing Party’s disclosure of such information to Receiving Party;
- iii. became known to Receiving Party from a source other than Disclosing Party other than by the breach of an obligation of confidentiality owed to Disclosing Party and without confidentiality restrictions on use and disclosure; or
- iv. is independently developed by Receiving Party.

(c) “Confidential Materials” shall mean all tangible materials containing Confidential Information, including without limitation written or printed documents and computer disks or tapes, whether machine or user readable.

2. **Restrictions**

(a) Each party shall treat as confidential the Contract and any and all information (“confidential information”) obtained from the other pursuant to the Contract and shall not divulge such information to any person (except to such party’s “Covered Person” which term shall mean employees, contingent workers and professional advisers of a party who need to know the same) without the other party’s written consent provided that this clause shall not extend to information which was rightfully in the possession of such party prior to the commencement of the negotiations leading to the Contract, which is already public knowledge or becomes so at a future date (otherwise than as a result of a breach of this clause). Receiving Party will have executed or shall execute appropriate written agreements with Covered Person, sufficient to enable it to comply with all the provisions of this Agreement. If Service Provider appoints any Sub-Contractor (if allowed) then service Provider may disclose confidential information to such Sub-Contractor

subject to such Sub Contractor giving the Bank an undertaking in similar terms to the provisions of this clause. Any breach of this Agreement by Receiving Party's Covered Person or Sub-Contractor shall also be constructed a breach of this **Agreement by Receiving Party.**

(b) Receiving Party may disclose Confidential Information in accordance with judicial or other governmental order to the intended recipients (as detailed in this clause), provided Receiving Party shall give Disclosing Party reasonable notice (provided not restricted by applicable laws) prior to such disclosure and shall comply with any applicable protective order or equivalent. The intended recipients for this purpose are:

- i. the statutory auditors of the either party and
- ii. government or regulatory authorities regulating the affairs of the parties and inspectors and supervisory bodies thereof

(c) Confidential Information and Confidential Material may be disclosed, reproduced, summarized or distributed only in pursuance of Receiving Party's business relationship with Disclosing Party, and only as otherwise provided hereunder. Receiving Party agrees to segregate all such Confidential Material from the confidential material of others in order to prevent mixing.

3. **Rights and Remedies**

(a) Receiving Party shall notify Disclosing Party immediately upon discovery of any unauthorized used or disclosure of Confidential Information and/ or Confidential Materials, or any other breach of this Agreement by Receiving Party, and will cooperate with Disclosing Party in every reasonable way to help Disclosing Party regain possession of the Confidential Information and/ or Confidential Materials and prevent its further unauthorized use.

(b) Receiving Party shall return all originals, copies, reproductions and summaries of Confidential Information or Confidential Materials at Disclosing Party's request, or at Disclosing Party's option, certify destruction of the same.

(c) Receiving Party acknowledges that monetary damages may not be the only and / or a sufficient remedy for unauthorized disclosure of Confidential Information and that disclosing party shall be entitled, without waiving any other rights or remedies(including but not limited to as listed below), to injunctive or equitable relief as may be deemed proper by a Court of competent jurisdiction.

- i.Suspension of access privileges
- ii.Change of personnel assigned to the job
- iii.Termination of contract

(d) Disclosing Party may visit Receiving Party’s premises, with reasonable prior notice and during normal business hours, to review Receiving Party’s compliance with the term of this Agreement.

4. **Miscellaneous**

(a) All Confidential Information and Confidential Materials are and shall remain the sole and of Disclosing Party. By disclosing information to Receiving Party, Disclosing Party does not grant any expressed or implied right to Receiving Party to disclose information under the Disclosing Party’s patents, copyrights, trademarks, or trade secret information.

(b) Confidential Information made available is provided “As Is,” and disclosing party disclaims all representations, conditions and warranties, express or implied, including, without limitation, representations, conditions or warranties of accuracy, completeness, performance, fitness for a particular purpose, satisfactory quality and merchantability provided same shall not be construed to include fraud or willful default of disclosing party.

(c) Neither party grants to the other party any license, by implication or otherwise, to use the Confidential Information, other than for the limited purpose of evaluating or advancing a business relationship between the parties, or any license rights whatsoever in any patent, copyright or other intellectual property rights pertaining to the Confidential Information.

(d) The terms of Confidentiality under this Agreement shall not be construed to limit either party’s right to independently develop or acquire product without use of the other party’s Confidential Information. Further, either party shall be free to use for any purpose the residuals resulting from access to or work with such Confidential Information, provided that such party shall maintain the confidentiality of the Confidential Information as provided herein. The term “residuals” means information in non-tangible form, which may be retained by person who has had access to the Confidential Information, including ideas, concepts, know-how or techniques contained therein. Neither party shall have any obligation to limit or restrict the assignment of such persons or to pay royalties for any work resulting from the use of residuals. However, the foregoing shall not be deemed to grant to either party a license under the other party’s copyrights or patents.

(e) This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof. It shall not be modified except by a written agreement dated subsequently to the date of this Agreement and signed by both parties. None of the provisions of this Agreement shall be deemed to have been waived by any act or acquiescence on the part of Disclosing Party, its agents, or employees, except by an instrument in writing signed by an authorized officer of Disclosing Party. No waiver of any provision of this Agreement shall constitute a waiver of any other provision(s) or of the same provision on another occasion.

(f) In case of any dispute, both the parties agree for neutral third party arbitration. Such arbitrator will be jointly selected by the two parties and he/she may be an auditor, lawyer, consultant or any other person of trust. The said proceedings shall be conducted in English language at Raipur, Chhattisgarh and in accordance with the provisions of Indian Arbitration and Conciliation Act 1996 or any Amendments or Re- enactments thereto. Nothing in this clause prevents a party from having recourse to a court of competent jurisdiction for the sole purpose of seeking a preliminary injunction or any other provisional judicial relief it considers necessary to avoid irreparable damage. This Agreement shall be governed by and construed in accordance with the laws of Republic of India. Each Party hereby irrevocably submits to the exclusive jurisdiction of the courts of Raipur, Chhattisgarh.

(g) Subject to the limitations set forth in this Agreement, this Agreement will inure to the benefit of and be binding upon the parties, their successors and assigns.

(h) If any provision of this Agreement shall be held by a court of competent jurisdiction to be illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

(i) The Agreement shall be effective from _____ ("Effective Date") and shall be valid for a period of _____ year(s) thereafter (the "Agreement Term"). The foregoing obligations as to confidentiality shall survive the term of this Agreement and for a period of five (5) years thereafter provided confidentiality obligations with respect to individually identifiable information, customer's data of Parties or software in human-readable form (e.g., source code) shall survive in perpetuity.

5. **Suggestions and Feedback**

Either party from time to time may provide suggestions, comments or other feedback to the other party with respect to Confidential Information provided originally by the other party (hereinafter “feedback”). Both party agree that all Feedback is and shall be entirely voluntary and shall not in absence of separate agreement, create any confidentially obligation for the receiving party. However, the Receiving Party shall not disclose the source of any feedback without the providing party’s consent. Feedback shall be clearly designated as such and, except as otherwise provided herein, each party shall be free to disclose and use such Feedback as it sees fit, entirely without obligation of any kind to other party. The foregoing shall not, however, affect either party’s obligations hereunder with respect to Confidential Information of other party.

Dated this _____ day of _____ (Month) 2026 at Raipur.

For and on behalf of _____

Name		
Designation		
Place		
Signature		

For and on behalf of _____

Name		
Designation		
Place		
Signature		

Annexure – I

Scope of Work and Special Terms & Conditions for SLA

I. Scope of Work.

1. **Canteen Committee.** A committee known as "Canteen Committee" (which shall include HoD STC, In-Charge STC, one nominated representative of the Bank and also the contractor or one of his representatives) shall be constituted by the Bank to supervise the Canteen. The functions of the committee shall be as under: -

- To finalize the Menu for food items
- To supervise the quality of items purchased and cooked
- To supervise Catering.
- To supervise Maintenance of hygiene and cleanliness.

2. The composition of the Committee will be decided by the Bank. The Bank will have the right to modify, alter, cancel any decision of the Committee and also have the right to reconstitute the Committee.

Scope of Work.

3. The Contractor will be required to serve breakfast /lunch / dinner in the Dining Hall of the Canteen/Executive rooms, and tea/coffee/snacks near the Class Rooms and Conference Rooms of the building. The Contractor shall not levy or receive any charges for table service.

4. The hours of service in the dining hall and various places as mentioned above are as follows:

Details	Timings (for Trainees & Guests)	Timings (For Office Staff)
Bed Tea/ Coffee	06:30 - 07:30 AM	N/A
Break Fast	08:30 - 09:30 AM	10:15 - 11:30 AM
Forenoon Tea/Coffee/ Lemon/ Black/ Green Tea	11:30 AM (with Biscuits)	11: 00 AM
Lunch	01:15 - 02:00 PM	02:00 - 03:00 PM
Afternoon Tea/Coffee/ Lemon/Black/Green Tea	03:30 PM (with Biscuits)	04:00PM
Snacks with Evening Tea/Coffee/ Lemon/Black /Green Tea	05: 15 PM	N/A
Dinner	08:30 - 09:30 PM	On request

5. The timings mentioned are subjected to changes according to the program timetable and will be informed to the contractor or his representative. The same must be obeyed.

6. The Contractor may be required to serve additional food, beverages, etc. for the

staff/guests of the Bank on advance intimation. The Contractor may also be required to provide Special Lunch for Guest House, Meetings, seminars etc., which may be arranged at the Bank, due notice for such occasions will be given by the Bank in advance. Extra items supplied on demand of Bank in addition to the prescribed menu, shall be charged separately by the contractor as per RFP rates/ as decided by the Canteen Committee.

7. The Chief Manager STC or his nominee may at any time take Meals thereof free of cost, for the purpose of inspection and his decision regarding desirability or quality of the articles offered for consumption shall be final.

8. The expenditure incurred towards the meals of the Trainees and Bank's Guests will be reimbursed by the Bank within a fortnight on production of Bill. The Bank will also cater for the bills of Tea/ Coffee provided to the staff (twice per person per day) of the Corporate Office / Guests for which the Contractor has to maintain an Office-wise record and submit the bill at the end of the month. However, the Contractor or his representative will have to make necessary arrangements for collection of expenses towards the meals of the staff.

9. The Contractor shall also provision for preparation of breakfast/ snacks/ supper etc (Viz – Maggi/ Masala Poha / Pakoras /etc) any ready or quick food items for the staff of Bank on the demand and shall not turn down such requests.

Menu for Trainees.

10. The contractor shall have to adhere to the menu as placed in **Appendix-I**. Schedule of food to be provided to office staff individually on payment basis is placed as **Appendix – II** and the weekly tentative menu for Trainees as placed in **Appendix - III** of this RFP. The quality of food and provisions shall be of good standard as specified in **Appendix-IV** of this RFP.

11. If owing to any development hereafter taking place adherence to that Menu is rendered difficult, the decision of the Chief Manager STC on any changes to be made in the Menu shall be binding on the Contractor. Even otherwise, the Chief Manager or canteen committee constituted at the Corporate Office, CGB reserve the right to make changes in the Menu if felt necessary.

Cooking.

12. The quality of food and provisions shall be of good standard as specified in **Appendix-III** of this RFP.

13. Members of the Canteen Committee or a person appointed by it will have authority to inspect such articles of food and provisions and shall have full powers to order discontinuance of use of such articles of food and provision which are found to be not meeting the standard set out in the contract and on grounds of hygiene.

14. Raw food stuffs such as vegetable, milk, milk products, fruit etc. shall be fresh and of good quality. If found not to be fresh, it shall be rejected and the Contractor shall replace the same with fresh products.

15. There shall be no re-chauffing i.e. leftover food of one meal shall not be served at the

next meal.

16. Reuse of burnt oil is strictly prohibited. Oil, once used will not be reused.

17. The Contractor shall be personally and solely responsible for any consequences due to food poisoning. Besides refusal of the entire payment for the incident, during which such food poisoning has occurred, CGB may initiate further stringent action, as deemed fit.

Volume of Work.

18. The Bank does not guarantee any definite volume of work or any particular pattern of service, at any time, or throughout the period of the Contract. The mere mention of any item of work in this Contract does not by itself confer a right and/ or confirm any right to the Contractor to demand that the work relating to all or any item thereof should necessarily or exclusively be entrusted to him.

19. The actual charges payable by the Corporate Office will be depending upon the actual number of guests/ employees/ trainees/ participants attending the Centre/ training programs/ Meetings/ offices.

20. The Staff Training Centre, on an average has inflow of around 1800 ($\pm 10\%$) Trainees in a FY and the Corporate Office has a strength of around 100 staff. On an average, each training batch has 25 trainees and 01-03 Training Programmes are conducted in a week, with each Training Programme spanning from 01 – 03 Days (based on Training Schedule/ Working Days) however, the figure can vary anywhere between 11 to 52 in a batch. These numbers are provided for reference only and shall not be construed as fixed numbers. The figures are likely to increase / decrease depending on the situation.

21. If the Contractor is required to perform any service in addition to those specifically provided for in the Contract and the annexed schedule of Contractor's remuneration, the same will be paid at the rates as fixed by mutual agreement.

22. The question whether a particular service is or is not covered by any of the services specifically described and provided for in the Contract, or is or is not auxiliary or incidental to any of such services, shall be decided by the Chief Manager STC whose decision shall be final and binding on the Contractor.

23. The Contractor will have the right to represent in writing to the Chief Manager STC that a particular service which they are being called upon to perform is not covered by any of the services specifically provided for in the Contract, or, as the case may be, is not auxiliary or incidental to such services, provided that such representation in writing must be made within 15 days after the date of actual performance of such services. If no such representation in writing is received within the said time, the Contractor's right in this regard will be deemed to have been waived.

Canteen Area.

24. The Contractor shall be provided with kitchen space only, equipment's namely stoves, gas cylinders, Refrigerator, Deep Freezer, Hot Case, Tea-Coffee Dispenser with separate containers for Tea & Coffee, Microwave Oven, Chapatti maker, Toaster, Food processor for cutting & slicing, etc. are to be catered by the contractor himself/ herself. The Contractor shall be responsible for its safe custody etc. The cutlery, crockery, and other utensils required for preparation and serving, cleaning of food shall also be the responsibility of the contractor.
25. The Canteen facility will have the Bank provided furniture, water cooler AC etc. Contractor shall be responsible for any loss or damage, other than normal wear & tear and breakages to any furniture, fittings, stores, utensils, cutlery, crockery or any other goods or articles kept in the said premises by the Bank. The Contractor shall be responsible for taking good care of all items/equipment mentioned hereinabove.
26. Light and water in Canteen shall be provided by the Bank at free of cost.
27. The canteen committee, mentioned hereinafter, is empowered to assess the quantum of loss or damage other than normal wear and tear and the cost of said loss or damage will have to be borne by the contractor. Cost of any items missing and breakage due to negligence / mishandling will be recovered from the Contractor fully.
28. The Contractor shall be responsible for maintaining the entire Kitchen and Dining area spotlessly clean at all times. The crockery, cutlery, furniture and utensils used in the serving of food shall always be in clean and hygienic condition.
29. The Vendor shall bring to the notice of Bank, if any repairing work that are required to be undertaken from time to time. If any repairing of the equipment is to be made on account of mishandling/negligence of the Vendor, except normal wear and tear, the said items shall be repaired by the Contractor at his cost.
30. The Contractor shall use the LPG cooking range and other similar equipment's, at his/ her own expense. The use of charcoal, firewood, coke or fuel of any kind shall be done only with the prior permission of the Bank. The Contractor/s has to bear the cost of LPG fuel (including transportation cost) and cost of fuel for chef-in dishes. Only commercial Cooking gas is allowed. In case of failure at any stage, the Contractor will be responsible for legal action if imposed by any State/Central Authorities. The Contractor shall not use electricity for cooking purposes. Though most of the cooking equipment use LPG for cooking, however, electricity can only be used for warming the food.
31. The Contractor shall be responsible to keep the premises allotted to him neat, clean and tidy in accordance with the health bye-laws of the State and shall be liable to bear any penalty imposed by those authorities in the event of his failure to comply with their by-laws. Cleaning of the kitchen & dining area shall be carried out as per requirement on continuous basis to ensure hygiene of the premises. The Canteen/ serving area shall remain open at all times for inspection to the duly authorized representatives of the Bank.

32. No interest / charge whatsoever in the allotted premises has been assigned by the Bank to the contractor and the possession of the premises will always be that of the Bank even when the premises are in use under occupation of the Contractor.
33. The staff of the Bank shall be entitled to use the canteen for consumption of food and refreshments brought by them from outside.
34. No outsiders other than the CGB Bank staff/ CGB retired staff/ person on official visit to CO CGB are permitted to dine canteen and the contractor shall have no authority to use this facility to cater the outside demand. Prior permission has to be sought from HoD STC for usage of CGB facility to cater the outside requirements.
35. The Contractor shall also maintain a Complaint / Suggestion Register in the canteen for the staff to put-in their complaints / suggestions, which shall be reviewed by the Canteen Committee and if deemed necessary the contractor may be asked to take necessary measures.

Special Terms & Conditions

36. The Contractor shall provide and maintain the hygienic condition of Dining hall, kitchen & food containers for Raw material/Vegetables. The security of such material will be the sole responsibility of the contractor.
37. The contractor shall do the disposal of leftover foods and other garbage related to catering out of Bank on a daily basis with regular intervals to the satisfaction of the Bank. To dispose of waste material of food, big garbage bags shall be provided by the contractor.
38. Police verification of the workers shall be submitted by the contractor within a period of one month of entering into the contract.
39. On expiry or earlier termination of this agreement, the contractor including his servants and agent shall discontinue to use and handover peacefully, possession of the said canteen, vacate the bank premises, provided however, the contractor shall be entitled to remove/ take away only the fittings, crockery, cutlery, utensils and other articles, belonging to the Contractor without in any way causing any damage to the said premises and the Bank's property thereon.
40. The Contractor shall without any obligation of the bank, comply with rules, regulations and bye-laws laid down by Municipal/Health authorities and other statutory requirements relating to preparation and supply of food stuffs, drinks and refreshments and shall obtain necessary license and permits in his own name and at his own expenses from Civil Supply Authorities and other Government Authorities. The Contractor should also obtain the license for running Canteen at the Corporate Office of Chhattisgarh Gramin Bank.
41. Any sum of money due and payable to the Contractor (including Security Deposit refundable to the Contractor) under this Contract may be appropriated by the Bank and set off against any claim of the Bank (if any) for the payment of any sum of money arising out of, or under this contract or any other Contract made by the Contractor with the Bank.

42. The Bank shall be at liberty to get reimbursement from contractor for any damages, losses, charges, costs or expenses suffered or incurred by it. The total sum claimed shall be deducted from any sum then due, or which at any time thereafter may become due, to the Contractor under this, or any other, Contract with the Bank. In the event of the sum which may be due from the Contractor as aforesaid being insufficient, the balance of the total sum claimed and recoverable from the Contractor as aforesaid shall be deducted from the Security Deposit, furnished by the Contractor. Should this sum also be not sufficient to cover the full amount claimed by the Bank, the Contractor shall pay to the Bank on demand the remaining balance of the aforesaid sum claimed.

Payments of Wages to Workers & Abiding by the Provision of State Govt/ Gol.

43. The contractor shall during the period of contract pay not less than minimum wages prescribed by Chhattisgarh Government or wages prescribed by Govt. of India for Public Sector Undertaking, whichever is more to the workers engaged by him either on time rate basis or on piece rate basis on the work throughout the term of the contract. Minimum wages both for the time rate and for the piece rate, work shall mean the rates notified by appropriate authority and prevailing at the time of submission of BIDs for the work, as amended from time to time.

44. In complying with the said enactments or any statutory modifications thereof, the contractor shall also comply with or cause to be complied with the labour regulations enactments made by the State Govt./Central Govt. from time to time in regard to payments of wages to the workers, wage period, deduction from wages, recovery of wages not paid and deductions unauthorizedly made, maintenance of wage book and wage slip, publication of the scale of wages and other terms of employment, inspection and submission of periodical returns and all other matters of like nature.

45. The contractor shall also abide by all the provisions of the Contract Labour (R &A) Act, 1970. The contractor shall also comply with all Rules, Acts and Regulations made by the State Govt./ Central Govt. from time to time pertaining to the contract, including all labour laws. The contractor shall maintain records and registers as per Minimum Wages Act, 1948 & central Rules.

Liability for Personnel

46. The contractor shall comply with the provisions as regards provisions of first aid facilities, weekly off, attendance allowance etc. as contained in the contract labour (R&A) Act-1970 and other applicable laws as amended from time to time.

47. In case of termination of this contract on its expiry or otherwise, the persons so deployed by the contractor shall not be entitled to and will have no claim for any absorption in the regular or otherwise capacity in the Bank. Contractor shall make this known to persons deployed by him.

48. The personnel deployed by the contractor shall be the employees of the contractor and shall neither claim nor shall be entitled to any pay, perks and other facilities admissible to casual, adhoc, regular/confirmed employees of Bank during the contract or after expiry of the contract.

49. The contractor shall take all precautionary measures to ensure safety of the workmen employed by it and Bank will not be responsible in case of any eventuality Any liability arising out of accident or death of any personnel, employed by the contractor, while on duty shall be borne by the contractor.

50. In case of any complaint of sexual harassment against its employee/s, the Contractor shall be solely responsible for full compliance with the provision of "the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013"

51. **Period of Contract.** The Contract shall remain in force for a period of **ONE YEAR from date of commencement of Services. However, if mutually agreed upon, the period of the contract may be extended for two years (Yearly basis) or further on expiry of the contract on such terms and conditions as may be then agreed upon.**

52. **Penalty Terms.** **Notwithstanding anything to the contrary contained in this Agreement, the Bank will have the right to review the working of the contract from time to time. At any time if it is found that the Contractor is not maintaining hygiene at storing place or cooking place or dining hall or not cleaning utensils properly or not keeping fresh vegetables and other things or not providing good quality meal or using expired packed items the Canteen Committee /HOD STC his discretion can impose penalty of minimum of ₹ 1000.00 (₹ One Thousand Only) per default.**

53. Further, if the Average rating / feedback on canteen given by the participants deteriorates in absolute terms and fall below "GOOD" / 3.00 (as per the present rating mechanism), on a scale of 1 to 5 in any program (EXCELLENT being – 5.0 and BELOW AVERAGE being 1.0), Bank has the right to deduct penalty of 2% of bill amount or Rs.10,000/- whichever is lower from the bill of the whole program/class in each such program. The decision of Chief Manager/Centre in Charge, in this regard will be final and if at any time it is found that the Contractor has failed to fulfill any of the terms and conditions of the contract or that is working is unsatisfactory, the Bank may terminate the Contract and make alternate arrangement for the unexpired/Leftover period of the contract at the Risk and Cost of the Contractor.

Termination of Contract.

54. In the event of the contractor having been imprisoned for engagement in criminal activities or adjudged insolvent or going into liquidation or winding up his business or making arrangement with his creditors or failing to observe any of the provisions of this contract or any of the terms and conditions governing the contract, the Chief Manager/ an official as authorized by bank , shall be at liberty to terminate the contract forthwith without prejudice to any other right or remedies under the contract and any other law and to get the work done for the unexpired period of the contract at the Risk and Cost of the contractor and to claim from the contractor any resultant loss sustained or cost incurred.

55. The Chief Manager / an official as authorized by bank, shall also have without prejudice to other rights and remedies, the right, in the event of breach of the contract or any of the terms and conditions of the contract to terminate the contract forthwith and to get the work done for the unexpired period of the contract at the Risk and Cost of the contractor and/ or forfeit the security deposit or any part thereof for the sum or sums due for any damages,

losses, charges, expenses or cost that may be suffered or incurred by the Bank due to the contractor’s negligence or poor/under performance of any of the services under the contract.

56. In the event of termination of this Contract, or in the event of any breach of any of the terms and conditions of this Contract by the contractor, the Chief Manager shall have the right to forfeit the entire or part of the amount of Security Deposit of the contractor or to appropriate the Security Deposit or any part thereof in or towards the satisfaction of any sum due to be claimed for and damages, losses, charges, expenses or cost that may be suffered or incurred by the Bank. The decision of the Chief Manager in respect of such damages, losses, charges, expenses or costs shall be final and binding on the Contractor.

57. **Payment of Taxes/ Duties.** Any Tax or Duty levied by local State Govt. or Central Govt. pertaining to catering will be borne by the Contractor. The contractor shall be wholly responsible for payment of any and all taxes under any law or notification issued by state/local/central govt. authorities in respect or in connection with supplies.

We comply with the above Scope of Work, Non-compliance to any of the scope of work will lead to disqualification of the bidder in Technical proposal.

Date:

Place:

Signature with seal

Name:

Designation:

PART- B

FINANCIAL BID

RFP Reference No.: CGB/CO/INFRA/54/2026-27 Date: 03.06.2026

Annexure - J

FINANCIAL BID

I. SCHEDULE OF RATES TO BE QUOTED FOR FOOD

Rate Quoted (Per Person Per Day (As per Grand Total of SI No. 1 to 7) Rs. _____
 (Rupees _____)

PRICE BREAK UP (Per Person Per Day Basis)

SI No.	Service Rendered	Rate in Figures ₹	Rate in Words ₹
1.	Morning Tea/Coffee/Green Tea		
2.	Breakfast including Tea/ Coffee		
3.	Forenoon Tea/Coffee with Cookies/Biscuits		
4.	Lunch		
5.	Afternoon Tea/ Coffee with Cookies/Biscuits Snacks		
6.	Evening Snacks with Tea/Coffee		
7.	Dinner		
	Grand Total		

Note:

- All rates are inclusive of all taxes and other charges (if any).
- Lowest Bidder (L-1) Evaluation Criteria: L-1 (Lowest Bidder) will be determined on Grand Total basis mentioned above.
- Schedule of Items as per Appendix-I and quality of the materials to be used for preparing the food as per Appendix-III.

I/We accept to all the Terms & Conditions, Specifications, and Guidelines as indicated in the tender Document.

(Signature and Name of the authorized person of the firm/bidder with office seal)

Name:

Appendix – I

Schedule of Items To Be Served For The Trainees

I. Breakfast (“Unlimited”)

SL NO.	FOR TRAINEE PARTICIPANTS	REMARKS
(a)	Milk Bread/Sandwich Bread/Brown Bread/Bread Toast	Any one item
(b)	Branded Butter and Jam	-
(c)	Poori with Aloo Curry/ Aloo Matar Curry /Aloo Parotha with Curd/Methi Parotha with Curd/Chole Bhature/Plan Parotha with Curd / Masala Poha with Chutney	Any one item
(d)	Masala Dosa/Idli/Vada/Upma/Onion Uttapam (All the items with Chutney & Sambar)	Any one item
(e)	Fresh Fruits – Apple/Mango/Pineapple/Banana/Orange/Mix Fruit/Papaya/Grapes/Water Melon / Mixed Fruit Bowl etc.	Any one item
(f)	02 Boiled Eggs per Staff	-
(g)	Tea & Coffee	-

II. Lunch/Dinner (“Unlimited”)

SL NO.	FOR TRAINEE PARTICIPANTS	REMARKS
(h)	Tomato Soup/Sweet Corn Soup/Vegetable Soup/Hot & Corn Soup/ Manchow Soup /	Any one item
(i)	Tawa Roti/Puri/Rumali Roti/Tandoori Roti	Any one item
(j)	Plain Rice/Jeera Rice/Matar Rice/Vegetable Fried Rice/Vegetable Pulav	Any one item
(k)	Mix Dal/Dal Tadka/Dal Fry/Dal Makhani/Rajma Dal	Any one item
(l)	<u>Gravy Vegetable</u> . Paneer Masala/Paneer Butter Masala/Paneer Kadhai/Paneer Punjabi/Matar Paneer/Palak Paneer/Paneer Bhurji/Paneer kholapuri/Malai Kofta/Matar Mushroom/Chole Masala/Kadi Pakoda / Lauki Kofta	Any one item
(m)	<u>Seasonal Dry Vegetable</u> : Mix Veg/Gobi Aloo/Bhindi Fry/Aloo Purwal/Gobi Masala /Tinda Masala/ Soya Bean Aloo/Karela Dry/Baigan Bharta/Aloo Cabbage / Chana Masala / Aloo Shimlamirch/ Beans Masala	Any one item
(n)	Plain curd/Dahi Bada/Boondi Raita	Any one item
(o)	Green Salad Consisting of Lime and any three of the following : Onion, Cucumbers, Tomatoes, Carrots, Lettuce /Beetroots, etc.	Any one item
(p)	Papad Dry/ Fried Papad etc.	-
(q)	Achar Mix/Mango/Lemon/Ginger Chilly	Any one type
(r)	Desert: Gulab Jamun/Rasgulla/Jalebi/Custard/Sevayyan Kheer/Rice Kheer/Suji Halwa/Moong Dal Ka Halwa/Gazar Halwa/Ice Cream/ Sabu dana Kheer	Any one item
(s)	Sauf & Mishri	-

No single item mentioned in Sl No. C/D/H/L/M/R shall be repeated more than twice in a week.

(Signature and Name of the authorized person of the firm/bidder with office seal)

Name: _____

III. Miscellaneous (Time Schedule):

SL NO.	FOR TRAINEE PARTICIPANTS	REMARKS
(a)	Tea/Coffee/Green Tea	Morning 07:00am
(b)	Tea/Coffee with any of the two types from Sweet / Salted / Digestive Cookies/Biscuits	11:30 am (During Tea Break)
(c)	Tea/Coffee with with any of the two types from Sweet / Salted / Digestive Cookies/Biscuits	03:30 pm (During Tea Break)
(d)	Tea/Coffee with Snacks “LIMITED” (e.g. Samosa/Aloo Bondas/Veg Pakoda/kachori/ Veg Sandwich/ Mangodi/ Dohkla)	05:30 pm (Evening snacks/Tea)

Note:

- Upwas (fasting) items like Sabudana Kichidi/ Vegetable Khichdi, Fruits, Milk, Curds, Sweets etc should be provided to the participants who are on Religious Fast / Medical Diet on prior intimation.
- Fruits, Milks, Khichdi and Daliya etc should be provided to sick participants on prior intimation.

(Seal and Signature of the authorized person
of the firm/bidder with office seal)

Name: _____

Appendix – II

Schedule of Food to be Provided to Office Staff Individually on Payment Basis

SI No.	Items	Price	Remarks
(a)	Tawa Roti/Puri/Tandoori Roti		“Unlimited Thali”
(b)	Plan Rice/Jeera Rice/Matar Rice		
(c)	Dal Fry/Dal Tadka		
(d)	Mix Vegetable/any Seasonal Vegetable		
(e)	Raita		
(f)	Salad		
(g)	Papad		
(h)	Achar		
(i)	Sweet (Limited)		

SI No.	Items	Price	Remarks
(a)	Tawa Roti/Puri/Tandoori Roti –3 nos		“Limited Thali” Option I
(b)	Plan Rice/Jeera Rice/Matar Rice		
(c)	Dal Fry/Dal Tadka		
(d)	Gravy Vegetable (SI no. (l) of Appendix-I)		
(e)	Seasonal Vegetable / Dry Vegetable (SI no. (m) of Appendix- I)		

SI No.	Items	Price	Remarks
(a)	Tawa Roti/Puri/Tandoori Roti –3 nos		“Limited Thali” Option II
(b)	Plan Rice/Jeera Rice/Matar Rice		
(c)	Dal Fry/Dal Tadka		
(d)	Seasonal Vegetable / Dry Vegetable (SI no. (m) of Appendix- I)		

SI No.	Items	Price	Remarks
(a)	Tawa Roti/Puri/Tandoori Roti – 4/6/3 nos or Plan Rice/Jeera Rice/Matar Rice		“Limited Thali” Option III
(b)	Mix Vegetable/any Seasonal Vegetable		
(c)	Dal Fry/Dal Tadka		

SI No.	Items	Price
(a)	Tea	
(b)	Coffee	
(c)	Packed Items	ON MRP

(Seal and Signature of the authorized person of the firm/bidder with office seal)

Name: _____

Appendix - III

Quality of the Materials to Be Used for Preparing The Food

	Category		Brands / Equivalent
1.	Spices		Cookme/MDH/Everest/Ashok/ MTR/ Sunrise or its equivalent
2.	Papad		Lijjat or its equivalents
3.	Atta		Whole Wheat atta- Pilsburry, Kissan, Annapurna, Shaktibhog, Ashirvad, or its equivalents
4.	Biscuits		Britannia/ Parle /ITC or its equivalent
5.	Cooking Media		Saffola/ Sun Flower or its equivalent.
6.	Sauces and Pickles		Kissan/ Maggi/ Mother's Choice or its equivalent.
7.	RICE		Sona Mussorie/ HMT/Equivalent Brand
8.	Dals		Tur/Urad/Moong – unpolished Best Quality
9.	Oil		Refined Ground / Sunflower / Dhara / Sundrop/Equivalent Brand
10.	Butter		Amul /Britannia or its equivalent.
11.	Jam		Kissan or its equivalent.
12.	Tea		TajMahal / Lipton / Red label / Wagh Filter, Nescafe, Rich Cafe, Bru
13.	Coffee		Filter Coffee, Nescafe, Rich Cafe, Bru Filter, Nescafe, Rich Cafe, Bru
14.	Biscuits		Marie, Nice, Monaco, Good Day, Krackjack, Britannia Cream, Bourbon / Digestive

Note: The Contractor should at all-time ensure that he uses the specified brand only and having the latest validity. Poor quality material will not acceptable.

(Signature and Name of the authorized person
of the firm/bidder with office seal)

Name: _____

Compliance to RFP Terms & Conditions

S.No.	Clause Details	Bidder's Compliance (Yes/No)
1	General Information	
2	Earnest Money Deposit	
3	Security Deposit	
4	Amendment of bidding documents	
5	Proposal Process Management	
6	Bidders Eligibility Criteria	
7	Documentary Evidence	
8	Proposal Currency & Price Structure	
9	Validity Period	
10	Arithmetic Errors	
11	Bidding Process	
12	Opening of Bids	
13	Clarification / Amendment on Bid Document	
14	Modification and Withdrawal of Bids	
15	Bank's Right to Accept/ Reject Bid	
16	Rights of CRGB	
17	Bid Document Conditions	
18	Project Timeline	
19	Execution of Agreement	
20	Payment Terms	
21	Annexure – G (Pre-Contract Integrity Pact)	
22	Annexure – H (Scope of Work and Special Terms and Conditions for SLA)	

Authorized Signatory

Place:

Date:

Name & Designation

Business Address & email id:

Appendices & Annexures

Annexure - A	Covering Letter
Annexure - B	Pre-Qualification Criteria
Annexure - C	Bidder's Profile
Annexure - D	Nil Deviation Declaration
Annexure - E	Undertaking by Bidder (Non-Blacklisting)
Annexure - F	Authority Letter
Annexure - G	Pre-Contract Integrity Pact
Annexure - H	Non-Disclosure Agreement
Annexure - I	Scope of Work and Special Terms and Conditions for SLA
Annexure - J	Financial Bid Format
Appendix – I	Items to Be Served to the Trainees
Appendix – II	Schedule of Food to be Provided to Office Staff Individually on Payment Basis
Appendix – III	Quality of the Materials to Be Used for Preparing The Food

*******End of the Request for Proposal*******